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West Ascension Parish Hospital Service District Board of Commissioners Meeting Agenda

Date: March 26, 2025

Time: 5:00pm

Location: West Ascension Parish Hospital – Board Room

301 Memorial Drive, Donaldsonville, LA

1. Call to Order

2. Roll Call

3. Invocation and Pledge of Allegiance

4. Approval of Minutes

- Board Meeting held on February 26, 2026

5. Public Comment

Limited to agenda items; 3-minute time limit per speaker.

6. Reports of Standing Committees

Financial Report

- Income Statement
- Balance Sheet
- Sales Tax Report

Medical Executive Committee Report

Administration Report

A. Chairman Report

Old Business

(None to bring before the Board of Commissioners)





VII. New Business

1. Consideration Approval of Medical Staff Applications and Appointments
 - Dr. Aaron Dumont, Tulane, Tele Neurology, Full Privileges
 - Dr. Lon Alexander, Blue Angels, ER/Hospitalist, Full Privileges
 - Dr. Sergio Soberdo, Blue Angels, ER/Hospitalist, Full Privileges
2. Consideration Approval of Resolution Adopting Annexation into the City of Donaldsonville
3. Trinity Services Presentation – Consideration and Possible Approval of Professional Services
4. Update on Request for Qualifications (RFQ) and Consideration and Possible Approval of Next Steps

VIII. Executive Session

IX. Adjournment





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WEST ASCENSION PARISH HOSPITAL BOARD OF COMMISSIONERS MEETING

This is a confidential report, as it is a report of this Board of Commissioners and the exercise of its functions.

DATE: March 26, 2026

TIME: 5:00 pm

PLACE: West Ascension Parish Hospital

MEMBERS:

Mr. William “Bill” Dawson, Chairman
Mr. Falcon Mire, Vice-Chairman
Dr. Charie Mitchell Levy, Secretary/Treasurer
Ms. Tanya Scott Mitchell, Board Member
Mrs. LaDarby Williams, Board Member
Mr. Shelton Anthony, Administrator

OTHERS PRESENT:

Ms. Erica, Ms. Delaney, Mr. Brock, Mr. Quincy, Mr. James, Dr. Buggage, Mr. Kevin

ABSENT: Dr. Charie Mitchell Levy

HOSPITAL ATTORNEY: Kenneth Dupaty

GUEST: Mr. Gasper, Mr. Steve N

I. CALL TO ORDER

Mr. Dawson called the meeting of the West Ascension Parish Hospital Service District to order at 5:00 P.M





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II. ROLL CALL

By Roll Call of all Board Members, Mr. Wright asked for present from Board Members:

Mr. Dawson (Present)___ ✓ ___, (Absent)_____

Dr. Levy (Present)_____, (Absent)___ ✓ _____

Mrs. Williams (Present) ___ ✓ ___, (Absent)_____

Ms. Mitchell (Present)_ ✓ ___, (Absent)_____

Mr. Mire (Present)___ ✓ ___, (Absent)_____

Mr. Anthony (Present)___ ✓ ___, (Absent)_____

III. INVOCATION and PLEDGE of ALLEGIANCE

The Pledge of Allegiance was led by Mr. Dawson. Prayer was led by Mr. Anthony

IV. READING AND APPROVAL OF MINUTES: by Mr. Anthony

A. A motion by Mr. Dawson to dispense with the reading of the minutes and approve the minutes of Thursday, February 26, 2026. The motion was seconded by Mr. Mire, and the motion **passed**. The motion ***passed without*** any objections.

V. Public Comment Period

Mr. Dawson opened the floor to any public comments at this time, who noted that the Public Comment period was open for anyone who wishes to speak on behalf of any agenda topic, with a limit of 3 minutes per public member. Mr. Austin Wright asked Mr. Anthony to read the names of the listed speakers for Public Comment on the record and each topic: Mr. Anthony reported that 1 visitor was present for public comment.

- **Public Comment:** The Chair opened the floor for Public Comment.
 - Mr. Glen Price addressed the Board regarding last month's approval of minutes. No action was taken.





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VI. Reports of Standing Committees

- A. Monthly Reports were presented without exception, with a reading of meetings by Mr. Anthony.
-
- **Public Comment:** The Chair opened the floor for Public Comment.
 - Mr. Glen Price addressed the Board regarding the Financial Report on 2024-2025 Audit. No action was taken.



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A. Financial Report

- The monthly financial report was presented by Mr. Shelton. On a motion by Mr. Dawson and a second by Dr. Levy, the financial report was accepted as presented. (***Income Statement/ Balance Sheet/ Capital Analysis- available in attachments***)

Income Statement

West Ascension Parish Hospital
Income Statement - Summary Against Budget
As of February 28, 2026

Reporting Book:
As of Date:

ACCRUAL
02/28/2026

	Month To Date	09/01/2025 Through
	02/28/2026	02/28/2026
	Actual	Actual
Net Patient Revenue		
Revenue	921,874	6,913,711
Reductions to revenue	242,572	2,188,045
Total Net Patient Revenue	679,302	4,725,667
Other Operating Revenue	268,872	1,473,796
Total Net Operating Revenue	948,175	6,199,463
Net Operating Expenses		
Employee Related Expenses		
Contract Labor	117,043	547,684
Salaries & Wages	379,120	2,378,056
Total Employee Related Expenses	496,163	2,925,739
Purchased Services	166,830	1,369,820
Other Expenses	345,454	655,147
Supplies Detailed	52,066	482,380
Total Net Operating Expenses	1,060,513	5,433,087
Total Net Operating Performance	(112,338)	766,376
Capital Related Revenue and Expenses	439	2,606
Total Net Income	(111,899)	768,981

- **Mr. Anthony** explained that the Year-To-Date \$146,924 Net Income.
 - Explained a one-time payment for Legal



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2. Balance Sheet:

West Ascension Parish Hospital Balance Sheet - Detail As of February 28, 2026

Reporting Book:
As of Date:

ACCRUAL
02/28/2026

	Month Ending 02/28/2026 Actual	Month Ending 01/31/2026 Actual	Month Ending 02/28/2025 Actual
Assets			
Current Assets			
Cash and Cash Equivalents	25,652,313	26,193,027	25,418,349
Net Patient AR			
Accounts Receivable	8,356,587	8,185,518	5,340,888
Patient AR - Suspense	(2,261,376)	(2,244,509)	(19,289)
Total Net Patient AR	6,095,211	5,941,009	5,321,599
Other Receivables	299,776	299,776	299,776
AR Other - Suspense	(57,121)	(76,855)	(23,774)
Inventory	446,172	454,382	246,524
Prepaid Expenses	(72,575)	(72,575)	(81,906)
Total Current Assets	32,363,777	32,738,765	31,180,568
Long Term Assets			
Fixed Assets, Net of Depreciation	7,270,068	7,341,130	6,788,670
Total Long Term Assets	7,270,068	7,341,130	6,788,670
Total Assets	39,633,845	40,079,895	37,969,238
Liabilities and Unrestricted Earnings			
Liabilities			
Current Liabilities			
Accounts Payable	314,064	674,675	386,033
Unearned revenue	421,891	421,891	421,891
Cost Report Settlement	59	59	132
Accrued Payroll Expenses	28,585	2,125	(19,015)
Total Current Liabilities	764,599	1,098,750	789,041
Total Liabilities	764,599	1,098,750	789,041
Unrestricted Fund Balance			
Fund Balance	38,981,145	38,551,774	37,075,524
Contribution Current Period	(111,899)	429,370	104,673
Total Unrestricted Fund Balance	38,869,246	38,981,145	37,180,197
Total Liabilities and Unrestricted Earnings	39,633,845	40,079,895	37,969,238

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3. Sales Tax Report

S&UTA Report Period	Return Month	09/2024 - 08/2025	Deposit Date	09/2025 - 08/2026	Deposit Date
October	September	148,756	10/07/2024	152,754	10/07/2025
November	October	174,452	11/07/2024	264,880	11/06/2025
December	November	224,973	12/09/2024	159,515	12/07/2025
January	December	163,045	01/08/2025	113,713	01/07/2026
February	January	185,597	02/07/2025	146,924	02/07/2026
March	February	125,123	03/07/2025		
April	March	166,432	04/07/2025		
May	April	217,568	05/07/2025		
June	May	212,270	06/07/2025		
July	June	168,456	07/07/2025		
August	July	244,713	08/07/2025		
September	August	152,480	09/07/2025		
	Total	2,183,865		837,786	

The monthly Sales Tax Report was presented by Mr. Anthony and accepted by the Board.
(Sales Tax- available in attachments)



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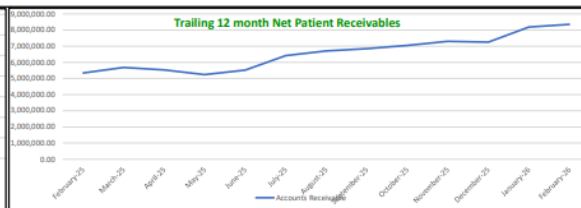
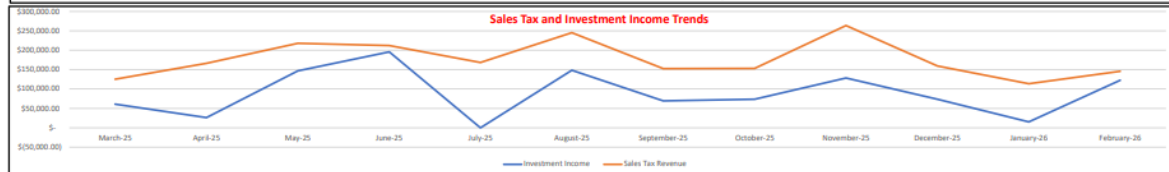
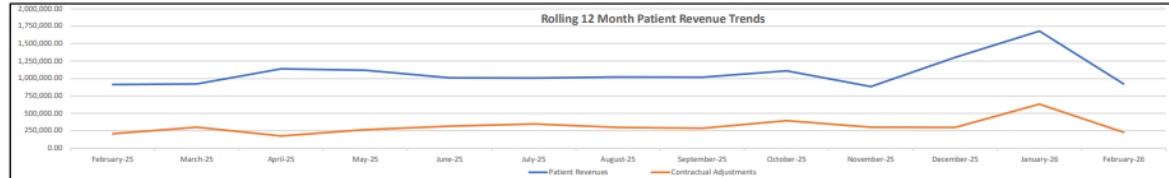


February 28, 2026

Executive Dashboard

Fiscal Year beginning September 2025

	This Year vs. Last Year						Actual vs. Budget					
	Month			Fiscal Year to Date			Month			Year to Date		
	This Year	Last Year	Var	This Year	Last Year	Var	Actual	Budget	Var	Actual	Budget	Var
Patient Revenue	921,874	912,866	9,007	6,913,711	5,936,484	977,227	921,874	1,336,586	(414,712)	6,913,711	8,008,864	(1,095,153)
Reductions to Revenue	242,572	256,137	(13,566)	2,188,045	1,799,970	388,075	242,572	536,838	(294,267)	2,188,045	3,339,544	(1,151,499)
Net Patient Revenue	679,302	656,729	22,573	4,725,667	4,136,514	589,153	679,302	799,748	(120,446)	4,725,667	4,669,320	56,347
GM %	74%	72%	2%	68%	70%	-2%	74%	60%	14%	65%	58%	7%
Sales Tax Income	145,775	185,597	(39,822)	987,825	748,067	239,758	145,775	169,723	(23,948)	987,825	1,004,264	(16,439)
Interest Income	37,331	66,374	(29,043)	342,391	430,440	(88,049)	37,331	59,926	(22,595)	342,391	385,839	(43,448)
Change in Market Value	(85,050)	-	(85,050)	140,280	-	140,280	(85,050)	-	(85,050)	140,280	-	140,280
Other Operating Income	268,872	256,101	12,771	1,473,796	1,106,498	367,298	268,872	250,378	18,494	1,473,796	1,501,033	(27,237)
Total Net Operating Rev	1,040,231	1,164,302	(116,571)	7,069,959	6,421,519	1,248,441	1,040,231	1,279,773	(233,542)	7,069,959	7,061,056	108,903
Operating Expenses	1,158,569	1,060,573	97,996	6,903,584	5,744,572	1,159,012	1,158,569	1,204,811	(46,242)	6,903,584	7,024,556	(120,972)
Operating Profit	(112,338)	104,229	(216,567)	766,376	676,947	89,429	(112,338)	74,962	(187,300)	766,376	536,500	229,876
GM %	-12%	11%	-23%	11%	11%	0%	-12%	6%	-18%	11%	7%	4%
Interest Income	439	445	(6)	2,606	2,845	(239)	439	-	439	2,606	-	2,606
Net Profit	(111,899)	104,673	(216,572)	768,981	679,792	89,189	(111,899)	74,962	(186,861)	763,770	536,500	227,270
NM %	-12%	11%	-23%	11%	11%	0%	-12%	6%	-18%	11%	7%	4%



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B. Monthly Standing Committee Reports

1. **Mr. Anthony** read the MEC report to the Board. The MEC met on March 17, 2026 and a Report was sent to **Mr. Wright**. The MEC Report was sent to the Board of Commissioners for final approval. On a motion by **Mr. Dawson** and seconded by **Mr. Mire** the Board of Commissioners accepted the MEC report. Motion **passed** without objection.

2. Utilization Review

- **Mr. Anthony** presented to the Board the Utilization Review Report with 6 total patient visits from Social Services. 1 Medical Admits, 0 Denials and 0 Physician Quality Problems, 1 Consultation, 0 Observation, and 3 Referrals



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REPORTS OF STANDING COMMITTEES

1. Utilization Review Committee

SOCIAL SERVICES	February 2026
Total Patient Visits	6
Admits	1
Consultations	1
Observations	0
Referrals	3

MEDICAL REVIEW	February 2026
Medicaid Admits	0

MONTHLY DENIALS	February 2026
Denials	0

PHYSICIAN QUALITY PROBLEMS	February 2026
Acute / Observation Chart	0
Hospice Charts	0
Swing Charts	0
An incomplete chart would be missing one or more of the following: H & P, Discharge Summary, Unsigned Orders. 0 Chart noted	

Notice of Facility Quality Problems: None for **February 2026**



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Notice of Admission Denial: None for **February 2026**

MEDICARE / LHCR REVIEW	February 2026
Acute	0
Swing	0
Hospice	0
Inpatient Charts Requested for Review	0

QA/I REVIEW	February 2026
ADMISSIONS (Observations not included)	
Acute Admissions	4
Observations	2
Swing Admissions	0
Hospice Admissions	0
DISCHARGES	
Acute Discharges	12
● Acute Discharged – Home	0
● Acute Discharged – Another Facility	0
● Acute Discharged – Nursing Home	0
● Acute Discharged – Swing	0
● Acute Discharged – Hospice	0
● Acute Discharged – Left AMA (against medical advice)	0
Swing Discharges	0
Hospice Discharges	0
DEATHS	
Acute Deaths	0
Swing Deaths	0
Hospice Deaths	0

The Medical Staff/MEC Mr. Shelton this report as presented



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2. Operative and Invasive Procedures Committee

Wound Care Clinic

WOUND CARE CLINIC	February 2026
Patients seen	20
Specimen submitted	0
Admits	0
Discharges	0

Emergency Department

EMERGENCY DEPT.	February 2026
Specimens received	0

Pathologist Review

PATHOLOGIST REVIEW	February 2026
Wound Care Specimens	0
OP/Emergency	0
Non-Gyn Cytologies	0

The Medical Staff/MEC Mr. Shelton this report as presented.

3. Quality Committee

- a. The Medical Executive Committee reviewed the minutes of the Quality Committee meeting. Motion to approve Mr. Dawson, the minutes as presented by Mr. Anthony Second by Mrs. Williams. There were 0 objections to the minutes as presented.



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- Mr. Anthony called for approval of the MEC Report. On a motion made by Mr. Dawson, seconded by Ms. Mitchell, the MEC Report was passed.

ER STATS	February 2026
Total Patients Registered	398
Total Patients Seen	398
Admissions	1
Observations	5
Transfers to another facility	43
Code	0
Positive Outcomes	0
Expired (DOA)	0
AMA	13
Left without being seen (includes triage)	5
Left prior to triage	0
Eloped (LDTX)	0
Returns to ED within 72 Hours	14
Returns w/same symptoms	11
Returns w/different symptoms	3
Total # of X-rays	199
# of CT scans (ER)	115
Ultrasounds ER	0

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Monthly ER Test Totals/Positive Results February 2026

Test Name	Total orders	Positive Results	% Positive
Flu A&B, Rapid	124	12	9.6%
Strep A, Rapid	76	2	2.6%
RSV (≤ 18 yrs. & ≥ 60 yrs)	9	2	2.2%
COVID-19 Swab, PCR/NAA	128	2	1.5%

The lab also reported there were zero (0) patients without armbands.

The Medical Staff/MEC **accepted** this report as presented. The Board of Commissioners **passed** this report as presented.

Respiratory Therapy Stats

Respiratory	February 2026
Total ABG's	2
Pulmonary Functions	0
Oxygen Hours	384
Incentive Spirometry	0
Hand Held Neb Treatments	30
CPT	0
Sputum	0
Suction	0
Pulse Oximetry	0
Intubation	0
Extubation	0
Bipap Hours	24
Vent Hours	0
Total Respiratory Therapy Patients	55
EKG (Verified with book in E.R.)	69
Glide Scope	1





- **Safety Committee (2/01/2025 to 2/28/2025)**
 - a. Committee Report

Where Safety Is Our Top Priority

- **Safety Systems Status**
 - Panic buttons, emergency showers, electrical panels all fully operational
 - Exit signs & egress lighting compliant and functioning
 - Medical gas systems accessible and properly labeled
- **Electrical & Facility Compliance**
 - 100% GFI outlet compliance (46/46)
 - Negative pressure within required parameters
 - Generators (40KW & 300KW) tested and emergency-ready
- **Fire & Life Safety**
 - 46 extinguishers compliant; 1 needs recharge (tracked)
 - Fire system repaired (Feb 6, 2026) – fully compliant
 - No active fire safety risks
- **Maintenance Updates**
 - 6 replacement lights ordered
 - Ongoing corrective actions with reassessment pending
- **Incident Summary**
 - 1 dietary knife-stick incident (reported per policy)
 - 2 minor occurrences (smoke smell/light malfunction – no harm)
- **Preparedness & Training**
 - Daily safety huddles & monthly EOC meetings
 - Disaster drills, OEP exercises, MOAB training completed
- **Compliance Overview**
 - **99% compliance rate**
 - All systems operational with minor deficiencies tracked
- **Additional Updates**
 - ESF8 Portal improvements in progress
 - HHS H5N1 funding available (\$8,028.97 reimbursement)
 - Documentation due by June 30, 2026





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Reports

a. Incident Reports

February 2026	
INCIDENTS	No. of Incidents
➤ Employee	0
➤ Physician	0
➤ Outpatient	0
➤ Visitor	0
➤ Occurrence	0
➤ Patient Complaint	0

b. Security Reports (None to report)

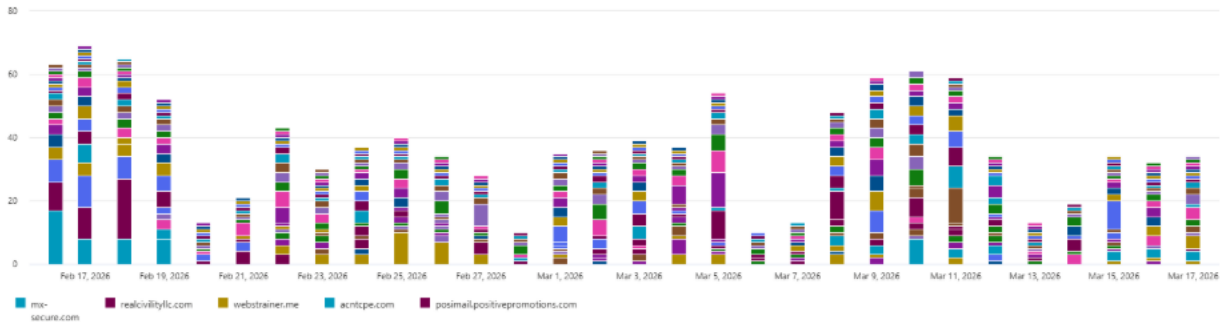


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5. Cyber-Security Committee

- In the past 30 days, 1478 Exchange messages were quarantined or recognized as phishing scams



- Email Activity has decreased by .5% in the last 30 days with 41.4K activities. In addition, Teams Activities increased by 15% over the same period.





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d/b/a Prevost Memorial Hospital
Treating You Like Family

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1. CEO Report:

6a. Leadership Team

- a. No issues are updated to report currently.

A. Chairman Report- Nothing to report at this time.

On a motion made by Mr. Dawson, seconded by Mr. Mire, the standing committee reports were accepted as presented.

- OLD BUSINESS
(No old business to bring to the Board of Commissioners)





VII. New Business

1. Consideration Approval of Medical Staff Applications and Appointments

- Approval of Full Privileges

Recommended Action: Board approval required.

Mr. Anthony asked for a motion to be made for: Dr. Lon Alexander (Blue Angels), Dr. Sergio Soberdo (Blue Angels), and Dr. Aaron Dumont (Tulane)

- **Mr. Anthony** presents to the Board of Commissioners for application Review and Approval of Dr. Segio Soberdo, and Dr. Lon Alexander (Full Privilege), ER/Hospitalist, Blue Angels.
- **Mr. Anthony** presents to the Board of Commissioners for application review and approval of Dr. Aaron Dumont (Full Privilege), Tulane, Tele Neurology.
- On a motion made by **Mr. Mire**, seconded by **Ms. Mitchell** without further discussion, approved of Full Privilege (2-year Approval Review)





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2. Consideration Approval of Resolution Adopting Annexation into the City of Donaldsonville

- The West Ascension Parish Hospital Board of Commissioners adopted a resolution to annex the hospital property located at 301 Memorial Drive into the corporate limits of the City of Donaldsonville, Louisiana. The annexation was requested through a voluntary petition by the hospital and is intended to support the orderly growth and development of the city while improving municipal services to the property. The Board determined that incorporating the property into the city limits is also important for maintaining the hospital's Critical Access Hospital (CAH) designation, which ensures continued access to cost-based reimbursement and essential healthcare services for rural and underserved communities. Upon annexation, the property will be subject to the city's zoning ordinances.
- The board approved and will be moving forward. On a motion made by Mr. Mire, seconded by Mr. Dawson.



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3. Trinity Services Presentation – Consideration and Possible Approval of Professional Services

- Steve Nosacka from Trinity Services presented a proposal for the organization to identify and structure the most cost-efficient methods for financing their capital projects. Also shared municipal advisory services, focusing on financing strategies and the potential use of New Market Tax Credits.
- The Board will look over the contract and will vote on Trinity Services at the next Board Meeting.

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- **Public Comment:** The Chair opened the floor for Public Comment.
 - Mr. Glen Price addressed the Board regarding RFQ of choosing project manager so we can move forward and build the new hospital. No action was taken.

4. Update on Request for Qualifications (RFQ) and Consideration and Possible Approval of Next Steps

- The board reviewed the results of a Request for Qualifications (RFQ) process for architects, project managers and planned to conduct interviews at the next meeting.
- Shortlisted four firms
 - Domain
 - WHLC
 - JG
 - JJCA





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Executive Session

VII. Adjournment

- A. There being no further business to discuss, a motion for adjournment was made by Ms. Williams, seconded by Ms. Mitchell, and the motion passed at **6:15 P.M**





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