



West Ascension Parish Hospital Service District Board of Commissioners Meeting Agenda

Date: November 24, 2025

Time: 6:00pm

Location: West Ascension Parish Hospital – Board Room
301 Memorial Drive, Donaldsonville, LA

1. Call to Order

2. Roll Call

3. Invocation and Pledge of Allegiance

4. Approval of Minutes

- Board Meeting held on October 16, 2025

5. Public Comment

Limited to agenda items; 3-minute time limit per speaker.

6. Reports of Standing Committees

Financial Report

- Income Statement
- Balance Sheet
- Capital Analysis
- Budget to Date

Sales Tax Report

Medical Executive Committee Report

Quality and Performance Improvement Report

- Utilization Review
 - Social Services Review
 - Operative and Invasive Procedures Review
 - Emergency Department Review
 - Quality Improvement Review
 - Environment of Care and Safety Review
 - Cybersecurity Review
 - Physician Concerns
-



Desk of Shelton Anthony:

Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



A. Chairman Report

Old Business

(None to bring before the Board of Commissioners)

VII. New Business

1. Applications for Review and Approval

- Full Privileges for Medical Staff:
 - Nikita Pearl, Wound Care, Restorix, Full Privileges
 - Dr. Mary Martin, ER/Hospitalist, Blue Angels, Full Privileges
 - Dr. Jodi McGee, ER/Hospitalist, Blue Angels, Full Privileges

2. Recommendation for Approval of the 2026 Board of Commissioners Meeting Dates and Medical Executive Committee Dates
3. Board of Commissioners Annual Education
 - * Annual education session including:
 - * a. Quality, Safety, and Regulatory Requirements
 - * b. Joint Commission Standards and Governance Requirements
4. “Building Our Future” – Update to the Board
5. Gulf Coast Behavioral Health Agreement
6. Update on the Rural Health Transformation Program
7. Upcoming Holiday Season Event

VIII. Executive Session

The Board of Commissioners will enter Executive Session pursuant to Louisiana Revised Statute La. R.S. 42:17(A)(2) to discuss ongoing litigation and legal matters involving the West Ascension Parish Hospital Service District and Henry Chauvin Architects, LLC

IX. Adjournment





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WEST ASCENSION PARISH HOSPITAL BOARD OF COMMISSIONERS MEETING

This is a confidential report, as it is a report of this Board of Commissioners and the exercise of its functions.

DATE: November 24, 2025

TIME: 6:00 pm

PLACE: West Ascension Parish Hospital

MEMBERS:

Mr. William “Bill” Dawson, Chairman
Mr. Falcon Mire, Vice-Chairman
Dr. Charie Mitchell Levy, Secretary/Treasurer
Ms. Tanya Scott Mitchell, Board Member
Mrs. LaDarby Williams, Board Member
Mr. Shelton Anthony, Administrator

OTHERS PRESENT:

Dr. Buggage, Mrs. Alicia, Mr. Karl, Mr. Kevin, and Mr. James

ABSENT: N/A

HOSPITAL ATTORNEY: Kenneth Dupaty

GUEST:

I. CALL TO ORDER

Mr. Dawson called the meeting of the West Ascension Parish Hospital Service District to order at 6 PM.



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Shelton Anthony, CEO MHA/MBA
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II. ROLL CALL

By Roll Call of all Board Members, Mr. Wright asked for present from Board Members:

Mr. Dawson (Present) ☒, (Absent) ☐

Dr. Levy (Present) ☒, (Absent) ☐

Mrs. Williams (Present) ☒, (Absent) ☐

Ms. Mitchell (Present) ☒, (Absent) ☐

Mr. Mire (Present) ☒, (Absent) ☐

Mr. Anthony (Present) ☒, (Absent) ☐

III. INVOCATION and PLEDGE of ALLEGIANCE

The Pledge of Allegiance was led by Mr. Dawson. Prayer was led by Mr. Anthony.

IV. READING AND APPROVAL OF MINUTES: by Mr. Anthony

A. A motion by Mr. Dawson to dispense with the reading of the minutes and approve the minutes of Thursday, October 16, 2025. The motion was seconded by Mr. Mire, and the motion **passed**. The motion **passed without** any objections.

V. Public Comment Period

Mr. Dawson opened the floor to any public comments at this time, who noted that the Public Comment period was open for anyone who wishes to speak on behalf of any agenda topic, with a limit of 3 minutes per public member. Mr. Austin Wright asked Mr. Anthony to read the names of the listed speakers for Public Comment on the record and each topic: Mr. Anthony reported that 0 visitors were present.

VI. Reports of Standing Committees

A. Monthly Reports were presented with the exception only, reading of meetings by Mr. Anthony.



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A. Financial Report

- The monthly financial report was presented by **Mr. Anthony**. On a motion by **Mr. Dawson** and a second by **Dr. Levy**, the financial report was accepted as presented. *(Income Statement/ Balance Sheet/ Capital Analysis- available in attachments)*

Income Statement:

Income Statement - Summary Against Budget

Reporting Book: ACCRUAL

As of Date: 10/31/2025

Location: 1--Prevost Memorial Hospital



Acc.	Group / Acc. Name	MTD Actual 10/31/25	MTD Budget 10/31/25	Change \$	Variance %	YTD Actual 10/31/25	YTD Bdgt 10/31/25	Change \$	Variance %
Revenue									
	Net Patient Revenue	990,392	760,092	646,861	30%	1,716,206	1,551,531	164,675	11%
	Other Operating Revenue	244,723	249,947	244,723	-2%	487,108	500,478	(13,370)	-3%
	Revenue	1,235,116	1,010,039	225,077	22%	2,203,314	2,052,009	151,305	7%
Net Operating Expenses									
	Employee Related Expenses	406,420	442,497	(36,077)	-8%	1,006,224	896,161	110,063	12%
	Purchased Services	245,304	253,131	(7,827)	-3%	796,161	518,310	277,851	54%
	General Office	67,734	250,190	(182,457)	-73%	124,639	375,286	(250,647)	-67%
	Occupancy	62,670	64,975	(2,305)	-4%	152,834	129,949	22,884	18%
	Supplies Detailed	56,398	99,915	(43,517)	-44%	135,236	210,748	(75,512)	-36%
	Other	(30,485)	(209,507)	179,022	-85%	(445,349)	(312,678)	(132,671)	42%
	Net Operating Expenses	808,041	901,201	(93,160)	-10%	1,769,746	1,817,776	(48,030)	-3%
	Net Operating Performance	427,075	108,838	318,237	292%	433,568	234,233	199,335	85%
Capital Related Revenue and Expenses									
	Interest Income	94	-	94		422	-	422	
	Capital Related Revenue and Expenses	94	-	94		422	-	422	
	Net Income	427,169	108,838	318,331	292%	433,990	234,233	199,757	85%

- Mr. Anthony** explained that Year-To-Date _____ Net Income.



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Balance Sheet:

Location: 1--Prevost Memorial Hospital

Account	Month Ending 10/31/25	Month Ending 09/31/2025
Assets		
Current Assets		
Cash and Cash Equivalents	24,573,877	25,016,455
Net Patient AR	6,444,810	5,891,331
Other Receivables	299,776	299,776
AR Other - Suspense	(26,452)	(68,589)
Inventory	420,645	385,936
Prepaid Expenses	44,750	52,025
Current Assets	31,757,406	31,576,934
Fixed Assets		
160000 Land Improvements -P P & E	168,280	168,280
160010 Equipment -P P & E	5,181,287	5,178,537
160020 Furniture & Fixtures-P P & E	108,802	108,802
160030 Buildings -P P & E	5,890,318	5,890,318
160040 Ehr Implementation	(0)	(0)
160050 Computer Software	466,466	455,966
160060 Land -P P & E	673,598	673,598
160070 Water Well/Pump Shed-P P & E	2,747	2,747
160080 Automotive Equipment-P P & E	84,003	84,003
160090 Cip -P P & E	2,116,728	2,033,903
170000 Accumulated Deprectn-Accum Dep	(7,375,927)	(7,298,517)
Fixed Assets	7,316,302	7,297,636
Total Assets	39,073,708	38,874,570
Liabilities and Unrestricted Earnings		
Liabilities		
Current Liabilities	1,325,505	1,112,918
Liabilities	1,325,505	1,112,918
Unrestricted Fund Balance		
Fund Balance	37,321,034	37,996,625
Net Income	427,169	(234,973)
Unrestricted Fund Balance	37,748,203	37,761,652
Total Liabilities and Unrestricted Earnings	39,073,708	38,874,570



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Capital Analysis:

Acc.	Group / Acc. Name	MTD Actual 10/31/25	YTD Actual 10/31/25
Capital Review			
Amount Approved by WAPH Board			1,700,000
Fixed Assets			
160000	Land Improvements -P P & E	-	-
160010	Equipment -P P & E	-	2,750
160020	Furniture & Fixtures-P P & E	-	(0)
160030	Buildings -P P & E	-	-
160040	Ehr Implementation	-	-
160050	Computer Software	-	2,800
160060	Land -P P & E	-	-
160070	Water Well/Pump Shed-P P & E	-	-
160080	Automotive Equipment-P P & E	-	-
160090	Cip -P P & E	61,300	82,825
Total Fixed Assets		61,300	88,375
Remaining Capital Balance			1,611,625



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2. Sales Tax Report

The monthly Sales Tax Report was presented by Mr. Anthony and accepted by the Board.
(Sales Tax- available in attachments)

S&UTA Report Period	Return Month	09/2024 - 08/2025	Deposit Date	09/2025 - 08/2026	Deposit Date
October	September	148,756		152,754	10/07/2025
November	October	174,452	11/07/2024	264,880	
December	November	224,973	12/09/2024		
January	December	163,045	01/08/2025		
February	January	185,597	02/07/2025		
March	February	125,123	03/07/2025		
April	March	166,432	04/07/2025		
May	April	217,568	05/07/2025		
June	May	212,270	06/07/2025		
July	June	168,456	07/07/2025		
August	July	244,713	08/07/2025		
September	August	152,480	09/07/2025		
Total		2,183,865		417,634	



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B. Monthly Standing Committee Reports

1. Mr. Anthony read the MEC report to the Board. The MEC met on October 16, 2025, and a Report was sent to Mr. Wright. The MEC Report to send to the Board of Commissioners for final approval. On a motion by Mr. Dawson and seconded by Dr. Levy the Board of Commissioners accepted the MEC report. Motion **passed** without objection.

2. Utilization Review

- **Mr. Shelton** presented to the Board the Utilization Review Report with 10 total patient visits from Social Services. 3 Medical Admits, 0 Denials and 0 Physician Quality Problems, 4 Consultations, 1 Observation, and 1 Referrals





REPORTS OF STANDING COMMITTEES

1. Utilization Review Committee

SOCIAL SERVICES	October 2025
Total Patient Visits	6
Admits	5
Consultations	0
Observations	2
Referrals	5

3-Grief Counseling/Depression 1- OCS Report Breast Cancer-89 participants
Boo at the Badge-1100 participants

MEDICAL REVIEW	October 2025
Medicaid Admits	0

MONTHLY DENIALS	October 2025
Denials	0

PHYSICIAN QUALITY PROBLEMS	October 2025
Acute / Observation Chart	0
Hospice Charts	0
Swing Charts	0





An incomplete chart would be missing one or more of the following: H & P, Discharge Summary, Unsigned Orders. 0 Chart noted

Notice of Facility Quality Problems: None for **October 2025**

Notice of Admission Denial: None for **October 2025**

MEDICARE / LHCR REVIEW	October 2025
Acute	0
Swing	0
Hospice	0
Inpatient Charts Requested for Review	0

QA/I REVIEW	October 2025
ADMISSIONS (Observations not included)	
Acute Admissions	4
Observations	11
Swing Admissions	0
Hospice Admissions	0
DISCHARGES	
Acute Discharges	1
• Acute Discharged – Home	0
• Acute Discharged – Another Facility	0
• Acute Discharged – Nursing Home	0
• Acute Discharged – Swing	0
• Acute Discharged – Hospice	0
• Acute Discharged – Left AMA (against medical advice)	0
Swing Discharges	0
Hospice Discharges	0
DEATHS	
Acute Deaths	0



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Swing Deaths	0
Hospice Deaths	0

The Medical Staff/MEC Approved this report as presented

2. **Operative and Invasive Procedures Committee**

Wound Care Clinic

WOUND CARE CLINIC	October 2025
Patients seen	36
Specimen submitted	14
Admits	3
Discharges	24

Emergency Department

EMERGENCY DEPT.	October 2025
Specimens received	0

Pathologist Review

PATHOLOGIST REVIEW	October 2025
Wound Care Specimens	0
OP/Emergency	0
Non-Gyn Cytologies	0

The Medical Staff/MEC Approved this report as presented.



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3. Quality Committee

- a. The Medical Executive Committee reviewed the minutes of the Emergency Room Committee meeting. Motion to approve the minutes as presented by Dr. Gruezk, Second by Dr. Punukollu. There were 0 objections to the minutes as presented.
- Mr. Anthony called for approval of the MEC Report. On a motion made by **Mr. Dawson**, seconded by Ms. Mitchell the MEC Report was ***passed***.

ER STATS	October 2025
Total Patients Registered	485
Total Patients Seen	485
Admissions	0
Observations	2
Transfers to another facility	44
Code	3
Positive Outcomes	0
Expired (DOA)	3
AMA	10
Left without being seen (includes triage)	1
Left prior to triage	1
Eloped (LDTX)	0
Returns to ED within 72 Hours	22
Returns w/same symptoms	12
Returns w/different symptoms	10
Total # of X-rays	83
# of CT scans (ER)	70
Ultrasonounds ER	0



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Monthly ER Test Totals/Positive Results October 2025

Test Name	Total orders	Positive Results	% Positive
Flu A&B, Rapid	106	1	0.094%
Strep A, Rapid	75	1	0.013%
RSV (≤ 18 yrs. & ≥ 60 yrs)	24	0	0%
COVID-19 Swab, PCR/NAA	140	3	46.67%

The lab also reported there were zero (0) patients without armbands.

The Medical Staff/MEC **accepted** this report as presented. The Board of Commissioners **approved** this report as presented.

Respiratory Therapy Stats

Respiratory	October 2025
Total ABG's	5
Pulmonary Functions	1
Oxygen Hours	360
Incentive Spirometry	0
Hand Held Neb Treatments	27
CPT	0
Sputum	0
Suction	0
Pulse Oximetry	12
Intubation	0
Extubation	0
Bipap Hours	0
Vent Hours	0
Total Respiratory Therapy Patients	41
EKG (Verified with book in E.R.)	93
Glide Scope	0



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Safety Committee (10/01/2025 to 10/31/2025)

a. Committee Reports

	Environment of Care Plans	Date Tested/Checked
1.	Equipment Management Plan	Reviewed/ Revised 2025
	Kenwood HRSA Radio Test	Every Third Thursday
	Generator Test: 40KW, 40KW, 300KW	Done on Every Monday for 30 Minutes Auto Matic Run And on October 31, 2025
2.	Safety/risk Management Plan	Reviewed/ Revised 2025
	No Activity -Continued Monitoring	ongoing
3.	Utilities Management Plan	Reviewed /Revised 2025
	Line Isolation Test	Placed not in use 2025
	Medical Gas Testing	October 30, 2025
4.	Fire Prevention Plan/ Life Safety Management Plan	Reviewed/ Revised 2025
	Fire Extinguisher Inspection	October 24,27 th 3 need service Louisiana Fire Contacted On going
	Louisiana Fire Extinguisher Tagged all Fire Extinguishers Next inspection unless a problem occurs	
	Oxygen cut off valves 9-1-2025	October 21, 2025
	Fire Marshall Visit	Due one Visit 2025
	Ground Fault Testing and hospital Electrical Panels 9-1-2025	October 21, 2025
5.	Security Management Plan	On Going
	In-services for Lofton Workers	24 Hours a day 2025/ On going
6.	Hazardous Materials and Waste Management Plan	Reviewed/ Revised 2025
	Emergency Showers	October 24, 2025
	Red Bags	Training up dated 2025
	Emergency Management	Reviewed/ Revised/ 2025
	Continuously Monitoring	All other aspects of Safety
	Exit Signs	October 21, 2025
	Electrical Panels	October 24, 2025



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Reports

a. Incident Reports

October 2025	
INCIDENTS	No. of Incidents
➤ Employee	0
➤ Physician	0
➤ Outpatient	0
➤ Visitor	0
➤ Occurrence	0
➤ Patient Complaint	0

b. Security Reports

1. It helped to implement (Text Alert) for all Ascension Parish Sheriff Staff.
2. Officer Patrolling Often At Peak Times
3. Product Recall- No items listed

5. Cyber-Security Committee

- A. Nothing to report at this time.



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6. CEO Report:

6a. Leadership Team

- a. No issues are updated to report currently.

B. Chairman Report- Nothing to report at this time.

On a motion made by **Mr. Mire**, seconded by **Mr. Dawson**, the standing committee reports were accepted as presented.





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- OLD BUSINESS

- **Mr. Anthony** read that there were no items of Old Business to the Board without any discussion.





VII. New Business

1. New Business

- Consideration of Medical Staff Matters
- Approval of Full Privileges

Recommended Action: Board approval required.

Mr. Anthony asked for a motion to be made for: Dr. Mary Martin (Blue Angels) and Dr. Jodi McGee (Blue Angels), and Nikita Pearl (Restorix)

- **Mr. Anthony** presents to the Board of Commissioners for application Review and Approval of Nikita Pearl (Full Privilege), Wound Care, Restorix
- **Mr. Anthony** presents to the Board of Commissioners for application review and approval of Dr. Mary Martin and Dr. Jodi McGee (Full Privilege), ER/Hospitalist, Blue Angels.
- On a motion made by Mr. Dawson, seconded by, Mrs. Williams without further discussion, approved of Full Privilege (2-year Approval Review)

A. Applications for Review and Approval of Privileges (Full)

Doctor	Currently with	Specialty	Privileges
Nikita Pearl	Restorix	Wound Care	Full Privileges
Dr. Mary Martin	Blue Angels	ER/Hospitalist	Full Privileges
Dr. Jodi McGee	Blue Angels	ER/Hospitalist	Full Privileges



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2. Recommendation for Approval of the 2026 Board of Commissioners Meeting Dates and Medical Executive Committee Dates
 - On a motion made by Mr. Dawson, seconded by Mrs. Williams, the recommendation for approval of the 2026 Board of Commissioners Meeting Dates and Medical Executive Committee Dates was presented for consideration.

 3. Board of Commissioners Annual Education
 - * Annual education session including:
 - * a. Quality, Safety, and Regulatory Requirements
 - * b. Joint Commission Standards and Governance Requirements

 4. “Building Our Future” – Update to the Board
 - Nothing to report



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5. Gulf Coast Behavioral Health Agreement

- On a motion made by Mr. Dawson and seconded by Mr. Mire, the Board approved the item as presented.

6. Update on the Rural Health Transformation Program

*Kevin was talking to me when yall were discussing this. I didn't get to hear anything.

7. Upcoming Holiday Season Event

- On a motion made by Mr. Mire and seconded by Dr. Levy, the Board approved the item as presented





Executive Session

The Board of Commissioners will enter Executive Session pursuant to Louisiana Revised Statute La. R.S. 42:17(A)(2) to discuss ongoing litigation and legal matters involving the West Ascension Parish Hospital Service District and Henry Chauvin Architects, LLC

By Roll Call of all Board Members, Mr. Wright asked for present from Board Members from coming back from Executive Session:

Mr. Dawson (Present) ✓ , (Absent) _____
Dr. Levy (Present) ✓ , (Absent) _____
Mrs. Williams (Present) ✓ , (Absent) _____
Ms. Mitchell (Present) ✓ , (Absent) _____
Mr. Mire (Present) ✓ , (Absent) _____
Mr. Anthony (Present) ✓ , (Absent) _____

VII. Adjournment

- A. There being no further business to discuss, a motion for adjournment was made by Mr. Dawson, seconded by Mr. Mire and the motion **passed at 7:05 PM**

William “Bill” Dawson, Chairman.

Mr. Shelton Anthony, CEO

