



REQUEST FOR QUALIFICATIONS

Provide Professional Architectural and Engineering Services (“A&E”) for the design of a planned hospital (“Project”) owned and operated by the Board of Directors of the West Ascension Parish Hospital Services

Submission Deadline: Wednesday, March 4, 2026 on or before 4:00 P.M.

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the public notice. All submissions must be received by: Qualifications Statement (one (1) original and five (5) hard copies) in response to this RFQ must be delivered to:

**William C. Dawson
Chairperson
West Ascension Parish Hospital Services District
301 Memorial Drive
Donaldsonville, LA 70346**

**With one copy to
Shelton B. Anthony, CEO
West Ascension Parish Hospital Services District
301 Memorial Drive
Donaldsonville, LA 70346**

**And one copy to
Gasper A. Chifici, P.E., Owner’s Representative
President
G & D Project Management Consultants LLC
12335 Oak Brook Dr
Geismar, LA 70734**

by the RFQ submission deadline date and time. Late submissions will not be accepted.

PUBLIC NOTICE

Provide Professional Architectural and Engineering Services (“A&E”) for the design of a planned hospital (“Project”) owned and operated by the Board of Directors of the West Ascension Parish Hospital Service District located in Donaldsonville, Louisiana

West Ascension Parish Hospital Service District, authorized by Resolution No. _____ is hereby soliciting Requests for Qualifications from persons or firms interested in providing professional architectural and engineering services related to the design of a planned hospital (“Project”) owned and operated by the Board of Directors of the West Ascension Parish Hospital Services

Submission Deadline: Wednesday, March 4, 2026 on or before 4:00 P.M.

This request for qualifications is a competitive selection process designed to engage a firm to provide Professional A&E Services for the Project. The specific requirements for this proposal are set forth below.

A. SERVICES:

The services to be provided will include, but may not be limited to:

1. To develop a program for the construction of a hospital to replace the Owner’s aged but well-maintained facility by conducting meetings and interviews with the Owner’s administrative and professional team;
2. If the Owner’s elects to proceed with construction, developing preliminary project design drawings and specifications (up to but no more than 30% complete) in compliance with applicable state requirements;
3. Assisting the Owner in deciding to proceed using one of the following delivery methods:
 - a. Design – Bid – Build
 - b. Construction Manager at Risk (CMaR)
 - c. Other
3. If the Design – Bid – Build delivery method is decided upon by the Owner:
 - a. Developing the plans and specifications to 100% complete
 - b. Assisting the Owner in the advertising for competitive bids for the construction of the facility
 - c. Working with the Owner through the Construction Administration phase of the project.
 - d. Any and all other requirements as contractually agreed upon
4. If the Construction Manager at Risk (CMaR) delivery method is decided upon by the Owner:

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301 Memorial Drive
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- a. Assisting the Owner in assembling a Selection Review Committee to review the RFQs for a Construction Manager at Risk (CMAR) per Revised Statute 38:2225.2.4;
 - b. Working with the selected CMAR in developing the design to the 90% to 100% completion and submission by the CMAR of a Guaranteed Maximum Price (GMP);
 - c. Advising the Owner of the acceptability of the GMP;
 - d. Any and all other requirements as contractually agreed upon
5. Obtaining all required federal, state, and local agency approvals from authorities having jurisdiction over the project;
 6. Conducting pre-construction conferences as required;
 7. Reviewing and approving all requests for payment and submitting approved requests to the Owner;
 8. Providing reproducible plan drawings to the Owner upon project completion;
 9. Conducting final construction close-out procedures;
 10. Facilitating delivery “As Built” drawings from the Contractor to the appropriate agencies and the Owner;
 11. Other tasks typically associated with such an engagement.

The selected firm must be effective in its ability to design these upgrades within a project budget developed by the Owner with the maximum level of creativity and opportunity for future improvements with a focus on creating a state-of-the-art healing environment that integrates care and service with the Owner’s mission and values.

B. PROJECT LOCATION:

Donaldsonville, LA.

C. PROJECT DESCRIPTION:

The Owner is proposing for the Project to replace its existing hospital with a state-of-art 25 bed facility, 24/7 emergency department, diagnostic, imaging services and laboratory services, infusion delivery, and possible partnerships with other health care providers.

D. ARCHITECTURAL SELECTION MILESTONE SCHEDULE:

<u>Activities</u>	<u>Dates</u>
1. Publish RFQ for Architectural and Engineering Services:	January 30, 2026
2. Deadline to submit questions concerning this RFQ:	February 16, 2026
3. Issuance of clarifications/addenda to this RFQ by Owner:	February 20, 2026
4. Qualifications due:	March 4, 2026
5. Owner Evaluation on or about:	TBD

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| 6. | Interview dates via teleconference (if required by Owner): | TBD |
| 7. | Announcement of Firm selected on or around: | TBD |

The Owner reserves the right to modify the schedule, in its sole discretion.

E. PROJECT MILESTONE SCHEDULE:

<u>Activities</u>	<u>Dates</u>
1. Programming and Schematic Design Schedule suggested by Architect:	TBD
2. Design Development Completed	TBD
3. Completed:	TBD

F. RATING OF RESPONDENTS:

Respondents will be evaluated on the basis of the written materials submitted, the results of referenced interviews and according to the following factors:

Background and Experience (35 points)

Firms shall:

1. Describe proposer's firm by providing its full legal name, date of establishment, type of entity and business expertise, brief history, current ownership structure and any recent or materially significant proposed change in ownership.
2. Describe any prior engagements in which proposer's firm assisted a public hospital district with design services for projects similar in scope with the Project. Proposer should provide a list of ongoing or completed projects. Please include in your response the following:
 - Public Entity name;
 - Affiliated health system (if applicable);
 - Location (City, State);
 - Public or Not-for-profit or community hospital (if applicable);
 - Year completed (nothing pre-dating 2015);
 - Square footage;
 - Design services provided.
3. Please provide an overview of your firm, to at least include your firm's size (including the number of licensed architects and number of ACHA, CHID, and EDAC accredited architects in your healthcare studio), and office locations and engineering services, directly or via contract.
4. Describe any issue the characteristics of which would be uniquely relevant in evaluating the experience of proposer's firm to handle the Project.
5. Provide current information on insurance coverages carried by proposer's firm, including amounts.

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Specialized Knowledge (35 points)

Firms shall provide profiles for the following:

1. Site and/or Master planning projects for three to five public hospitals providing inpatient and outpatient services.
2. Experience in hospitals that have been constructed in the last ten (10) years or are in the process of being constructed.
3. List all rural hospital, rural health clinic, and FQHC project experience your firm has completed over the last 10 years (or are in the process of completing) in Louisiana.
4. Provide a list of all litigation your firm has been involved with over the past five (5) years.
5. Provide a minimum of three (3) references for similar projects.

Professional Qualifications (20 points)

Firms shall:

1. Identify which of your offices will be responsible for delivering work for the Project and the contact name(s) of the individual(s) who will lead and manage the Project.
2. Elaborate on the qualifications of the team members who will have leadership roles in the Project. Proposers should provide a list of all potential sub-consultants such as Surveyors, Geotechnical, HVAC, Mechanical, Electrical, Civil Engineers, Landscape Architects, etc. envisioned for the project. Proposer (firm) and individual resumes are required.
3. Assuming that key design activities will begin in the current year, will the firm be able to manage the workload required of this Project, along with the other projects it is currently engaged?

Approach (10 points)

Firms shall:

1. Clearly describe the unique approach, methodologies, knowledge, and capability to be employed in the performance of the services.
2. Present innovative concepts, approaches, and methodologies to provide the services.
3. Please identify and list unique issues, in bullet point format, that your firm is aware of, which may be necessary to consider when completing similar development projects (example: site infrastructure and how it relates to the proposed development).
4. Please provide a timeline of activities in conformance with your approach.

SUMMARY

Background and Experience..... 35 points

Specialized Knowledge..... 35 points

Professional Qualifications..... 20 points

Approach..... 10 points

Total 100 points

G. RFQ RESPONSE:

Firms shall submit one (1) original and five (5) hard copies of their qualifications (“Qualifications Statement”), along with a single electronic copy, **on or before 4:00 P.M., CST, Wednesday, March 4, 2026** to the contacts below. The original hard copy shall be signed by an authorized representative of the firm. Incomplete submittals and/or submittals received after this deadline may be rejected without review.

All responses to this RFQ should be sealed and marked on the outside “**WEST ASCENSION PARISH HOSPITAL REPLACEMENT PROJECT – QUALIFICATIONS STATEMENT ARCHITECTURAL AND ENGINEERING SERVICES**”.

Qualifications Statement (one (1) original and five (5) hard copies) in response to this RFQ must be delivered to:

William C. Dawson
Chairperson
West Ascension Parish Hospital Services District
301 Memorial Drive
Donaldsonville, LA 70346

With one copy to
Shelton B. Anthony, CEO
West Ascension Parish Hospital Services District
301 Memorial Drive
Donaldsonville, LA 70346

And one copy to
Gaspar A. Chifci, P.E., Owner’s Representative
President
G & D Project Management Consultants LLC
12335 Oak Brook Dr
Geismar, LA 70734

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All timely submitted Qualifications Statement will be scored and ranked with the highest rated firm being awarded, in the Owner's complete discretion, a contract in accordance with the selection criteria outlined in this RFQ that satisfies all state and local requirements.

Please note that the Qualifications Statement must include a brief history of the firm/individual and a resume of each person in the firm or individual who will be assigned to the projects.

The deadline for submitting questions and clarifications regarding this RFQ is February 16, 2026, before 4:00 p.m. All notices, clarifications, addenda, and response to questions submitted regarding this RFQ shall be issued no later than February 20, 2026. It is the sole responsibility of the submitting firm to remain apprised of changes to this RFQ.

Consistent with the requirements of the RFQ, questions concerning this RFQ shall be addressed in writing to William C. Dawson, Chairperson, with a copy to Shelton B. Anthony, CEO, and to Gasper A. Chifichi, Owner's Representative.

Responses to this RFQ will be considered by the Owner on a date to be determined.

The Owner reserves the right to reject any and/or all qualifications.

Any attempt to directly contact and influence any member of the Owner, its board members, or other senior management associated with this project after receipt of this RFQ and prior to the selection decision will be grounds for disqualification.

Sincerely,

William C. Dawson
Chairperson
West Ascension Parish Hospital Services District
301 Memorial Drive
Donaldsonville, LA 70346

cc: Shelton B. Anthony, CEO
Gasper A. Chifichi, P.E.

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