



West Ascension Parish Hospital Service District Board of Commissioners Meeting Agenda

Date: August 28, 2025

Time: 6:00pm

Location: West Ascension Parish Hospital – Board Room
301 Memorial Drive, Donaldsonville, LA

-
- 1. Call to Order**
 - 2. Roll Call**
 - 3. Invocation and Pledge of Allegiance**
 - 4. Approval of Minutes**
 - Board Meeting held on July 31, 2025

5. Public Comment

Limited to agenda items; 3-minute time limit per speaker.

6. Reports of Standing Committees

Financial Report

- Income Statement
- Balance Sheet
- Capital Analysis
- Budget to Date

Sales Tax Report

Medical Executive Committee Report

Quality and Performance Improvement Report

- Utilization Review
 - Social Services Review
 - Operative and Invasive Procedures Review
 - Emergency Department Review
 - Quality Improvement Review
 - Environment of Care and Safety Review
 - Cybersecurity Review
 - Physician Concerns
-



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



A. Chairman Report

Old Business

(None to bring before the Board of Commissioners)

VII. New Business

1. Applications for Review and Approval
 - Temporary Privileges, Full Privileges, and Reappointments for Medical Staff
2. Advisory Review of OLOL and West Ascension Parish Hospital
3. Audit Review
4. Board Election of Vacant Chairman Role

VIII. Executive Session

Consultation with legal counsel regarding pending litigation and update on summary judgment status.

IX. Adjournment





Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



WEST ASCENSION PARISH HOSPITAL BOARD OF COMMISSIONERS MEETING

This is a confidential report, as it is a report of this Board of Commissioners and the exercise of its functions.

DATE: August 28, 2025

TIME: 6:00 pm

PLACE: West Ascension Parish Hospital

MEMBERS:

Mr. William “Bill” Dawson, Chairman
Dr. Charie Mitchell Levy, Secretary/Treasurer
Ms. Tanya Scott Mitchell, Board Member
Mr. Falcon Mire, Board Member
Mr. Shelton Anthony, Administrator

OTHERS PRESENT:

ABSENT: N/A

HOSPITAL ATTORNEY: Kenneth Dupaty

GUEST:

I. CALL TO ORDER

Mr. Dawson called the meeting of the West Ascension Parish Hospital Service District to order at 6pm.





II. ROLL CALL

By Roll Call of all Board Members, Mr. Wright asked for present from Board Members:

Mr. Dawson (Present)___ ✓ ___, (Absent)_____

Dr. Levy (Present)___ ✓ ___, (Absent)_____

Ms. Mitchell Mitchell (Present)_ ✓ ___, (Absent)_____

Mr. Mire (Present)___ ✓ ___, (Absent)_____

Mr. Anthony (Present)___ ✓ ___, (Absent)_____

III. INVOCATION and PLEDGE of ALLEGIANCE

Pledge of Allegiance was led by Mr. Dawson. Prayer was led by Mr. Anthony.

IV. READING AND APPROVAL OF MINUTES: by Mr. Anthony

A. A motion by Mr. Mire to dispense with the reading of the minutes and approve the minutes of Thursday, July 31. The motion was seconded by Dr. Levy and the motion **passed**. The motion **passed without** any objections.

V. Public Comment Period

Mr. Dawson opened the floor to any public comments at this time, who noted that the Public Comment period was open for anyone who wishes to speak on behalf of any agenda topic, with a limit of 3 minutes per public member. Mr. Austin Wright asked Mr. Anthony to read the names of the listed speakers for Public Comment on the record and each topic: Mr. Anthony reported that 3 visitors were present; however, no one listed to speak on behalf of public comment section.

VI. Reports of Standing Committees

A. Monthly & Quarterly Reports were presented with the exception only, reading of meetings by Mr. Anthony.



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



A. Financial Report

- The monthly financial report was presented by **Mr. Anthony**. On a motion by **Mr. Mire** and a second by **Mrs. Mitchell**, the financial report was accepted as presented. *(Income Statement/ Balance Sheet/ Capital Analysis- available in attachments)*

Income Statement:

Acc.	Group / Acc. Name	MTD Actual 07/31/25	MTD Budget 07/31/25	Change \$	Variance %	YTD Actual 07/31/25	YTD Bdg 07/31/25	Change \$	Variance %
Revenue									
	Net Patient Revenue	643,418	343,532	299,886	87%	5,980,962	3,778,848	2,202,114	58%
	Other Operating Revenue	215,265	219,148	(3,883)	-2%	1,689,688	2,410,627	(720,939)	-30%
	Revenue	858,683	562,680	296,003	53%	7,670,650	6,189,475	1,481,175	24%
Net Operating Expenses									
	Employee Related Expenses	478,973	411,474	67,499	16%	3,820,199	4,526,211	(706,012)	-16%
	Purchased Services	309,582	168,856	140,725	83%	2,688,906	1,857,421	831,485	45%
	General Office	44,772	37,514	7,258	19%	422,264	412,653	9,611	2%
	Occupancy	67,241	64,975	2,267	3%	591,117	714,721	(123,604)	-17%
	Supplies Detailed	94,610	63,018	31,592	50%	606,327	693,201	(86,873)	-13%
	Other	(167,417)	(201,221)	4,779	-17%	(1,766,303)	(2,213,429)	447,127	-20%
	Net Operating Expenses	827,760	544,616	283,144	52%	6,362,511	5,990,776	371,734	6%
	Net Operating Performance	30,922	18,064	12,858	71%	1,308,140	198,699	1,109,441	558%
Capital Related Revenue and Expenses									
	Interest Income	601	-	601		3,330	-	3,330	
	Capital Related Revenue and Expenses	601	-	601		3,330	-	3,330	
	Net Income	31,523	18,064	13,459	75%	1,311,470	198,699	1,112,771	560%



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



Balance Sheet:

Account	Month Ending 07/31/25	Month Ending 08/31/24
Assets		
Current Assets		
Cash and Cash Equivalents	25,345,770	24,485,899
Net Patient AR	5,578,581	2,517,261
Other Receivables	299,776	(0)
AR Other - Suspense	(36,407)	(15,530)
Inventory	338,811	310,158
Prepaid Expenses	55,662	315,467
Current Assets	31,582,194	27,613,255
Fixed Assets	7,024,811	5,998,169
Total Assets	38,607,005	33,611,424
Liabilities and Unrestricted Earnings		
Liabilities		
Current Liabilities	578,159	295,208
Liabilities	578,159	295,208
Unrestricted Fund Balance		
Fund Balance	37,997,323	34,062,478
Net Income	31,523	(746,262)
Unrestricted Fund Balance	38,028,846	33,316,216
Total Liabilities and Unrestricted Earnings	38,607,005	33,611,424



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



Capital Analysis:

Acc.	Group / Acc. Name	MTD Actual 07/31/25	YTD Actual 07/31/25
Capital Review			
	Amount Approved by WAPH Board		1,700,000
	Fixed Assets		
160000	Land Improvements -P P & E	-	-
160010	Equipment -P P & E	73,610	446,697
160020	Furniture & Fixtures-P P & E	-	(0)
160030	Buildings -P P & E	-	168,857
160040	Ehr Implementation	-	-
160050	Computer Software	-	9,850
160060	Land -P P & E	-	332,578
160070	Water Well/Pump Shed-P P & E	-	-
160080	Automotive Equipment-P P & E	-	1,453
160090	Cip-P P & E	52,645	268,224
	Total Fixed Assets	126,255	1,227,659
	Remaining Capital Balance		472,341



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



2. Sales Tax Report

The monthly Sales Tax Report was presented by **Mr. Shelton Anthony** and accepted by the Board.
(Sales Tax- available in attachments)

S&UTA Report Period	Return Month	09/2023 - 08/2024	Deposit Date	09/2024 - 08/2025	Deposit Date
October	September	154,343		174,452	11/07/2024
November	October	160,022		224,973	12/09/2024
December	November	153,195		163,045	01/08/2025
January	December	175,574	02/07/2024	185,597	02/07/2025
February	January	155,489	03/07/2024	125,123	03/07/2025
March	February	166,907	04/08/2024	166,432	04/07/2025
April	March	155,505	05/07/2024	217,568	05/07/2025
May	April	139,527	06/05/2024	212,270	06/07/2025
June	May	126,616	07/09/2024	168,456	07/07/2025
July	June	151,109	08/07/2024	247,163	08/07/2025
August	July	151,021	09/09/2024		
September	August	148,756	10/07/2024		
Total		1,838,064		1,885,079	



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



B. Monthly Standing Committee Reports

1. Mr. Anthony read the MEC report to the Board. The MEC met on 08/17/2025 and **approved** the MEC Report to send to the Board of Commissioners for final approval. On a motion by **Mr. Mire** and seconded by **Dr. Levy** the Board of Commissioners accepted the MEC report. Motion **passed** without objection.

2. Utilization Review

- **Mr. Anthony** presented to the Board the Utilization Review Report with 19 total patient visits from Social Services. 3 Medical Admits, 0 Denials and 0 Physician Quality Problems, 4 Consultations, 1 Observation, and 1 Referrals





REPORTS OF STANDING COMMITTEES

1. Utilization Review Committee

SOCIAL SERVICES	July 2025
Total Patient Visits	6
Admits	3
Consultations	4
Observations	1
Referrals	1

- Sheriff Office Back to School Event-350 participants
- Dr. Buggage, Mr. Wayne, and our Board Member, Mrs. Mitchell, gave praises and positive stories about the Back-to-School Event.

MEDICAL REVIEW	July 2025
Medicaid Admits	0

MONTHLY DENIALS	July 2025
Denials	0

PHYSICIAN QUALITY PROBLEMS	July 2025
Acute / Observation Chart	0
Hospice Charts	0
Swing Charts	0
An incomplete chart would be missing one or more of the following: H & P, Discharge Summary, Unsigned Orders. 0 Chart noted	



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



Notice of Facility Quality Problems: None for **July 2025**

Notice of Admission Denial: None for **July 2025**

MEDICARE / LHCR REVIEW	July 2025
Acute	0
Swing	0
Hospice	0
Inpatient Charts Requested for Review	0

QA/I REVIEW	July 2025
ADMISSIONS (Observations not included)	
Acute Admissions	10
Observations	8
Swing Admissions	0
Hospice Admissions	0
DISCHARGES	
Acute Discharges	
• Acute Discharged – Home	0
• Acute Discharged – Another Facility	0
• Acute Discharged – Nursing Home	0
• Acute Discharged – Swing	0
• Acute Discharged – Hospice	0
• Acute Discharged – Left AMA (against medical advice)	0
Swing Discharges	0
Hospice Discharges	0
DEATHS	
Acute Deaths	0
Swing Deaths	0
Hospice Deaths	0



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



The Medical Staff/MEC approved this report as presented

2. **Operative and Invasive Procedures Committee**

Wound Care Clinic

WOUND CARE CLINIC	July 2025
Patients seen	26
Specimen submitted	0
Admits	12
Discharges	6

Emergency Department

EMERGENCY DEPT.	July 2025
Specimens received	0

Pathologist Review

PATHOLOGIST REVIEW	July 2025
Wound Care Specimens	0
OP/Emergency	0
Non-Gyn Cytologies	0

The Medical Staff/MEC accepted this report as presented.





3. Quality Committee

- a. The Medical Executive Committee reviewed the minutes of the Emergency Room Committee meeting. Motion to approve the minutes as presented by Dr. Gruezke, Second by Dr. Punukollu. There were 0 objections to the minutes as presented.
- Mr. Anthony called for approval of the MEC Report. On a motion made by Mr. Mire, seconded by Mr. Dawson the MEC Report was **passed.**

ER STATS	July 2025
Total Patients Registered	411
Total Patients Seen	408
Admissions	1
Observations	8
Transfers to another facility	41
Code	0
Positive Outcomes	0
Expired (DOA)	0
AMA	8
Left without being seen (includes triage)	3
Left prior to triage	0
Eloped (LDTX)	1
Returns to ED within 72 Hours	14
Returns w/same symptoms	12
Returns w/different symptoms	2
Total # of X-rays	84
# of CT scans (ER)	83
Ultrasounds ER	29



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



Monthly ER Test Totals/Positive Results July 2025			
Test Name	Total orders	Positive Results	% Positive
Flu A&B, Rapid	52	1	0.19%
Strep A, Rapid	36	0	0%
RSV (≤18 yrs. & ≥60 yrs)	6	0	0%
COVID-19 Swab, PCR/NAA	80	9	0.11%

The lab also reported there were zero (0) patients without armbands.

The Medical Staff/MEC **accepted** this report as presented. The Board of Commissioners **approved** this report as presented.

Respiratory Therapy Stats

Respiratory	July 2025
Total ABG's	5
Pulmonary Functions	1
Oxygen Hours	552
Incentive Spirometry	0
Hand Held Neb Treatments	12
CPT	0
Sputum	1
Suction	0
Pulse Oximetry	0
Intubation	0
Extubation	0
Bipap Hours	0
Vent Hours	0
Total Respiratory Therapy Patients	0
EKG (Verified with book in E.R.)	77
Glide Scope	0



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



Safety Committee (7/01/2025 to 7/31/2025)

a. Committee Reports

1. Environment of Care

	Environment of Care Plans	Date Tested/Checked
1.	Equipment Management Plan	On Going
	Kenwood HRSA Radio Test	Every Third Thursday
	Generator Test: 40KW, 40KW, 300KW	Done on Every Monday for 30 Minutes 7-25-25
2.	Safety/risk Management Plan	On Going
	No Activity -Continued Monitoring	ongoing
3.	Utilities Management Plan	On Going
	Line Isolation Test	Placed not in use
	Medical Gas Testing	7-30-25
4.	Fire Prevention Plan/ Life Safety Management Plan	On Going
	Fire Extinguisher Inspection	7-31-25
	Louisiana Fire Extinguisher Tagged all Fire Extinguishers Next inspection unless a problem occurs	Scheduled for quarterly sprinkler
	Oxygen cut off valves	7-25-25
	Fire Marshall Visit	Due for annual Visit
	Ground Fault Testing and hospital Electrical Panels	7-29-25
5.	Security Management Plan	On Going Security
	In-services for Lofton Workers	24 Hours a day
6.	Hazardous Materials and Waste Management Plan	On going Scheduled
	Emergency Showers	7-27-25
	Red Bags cameras ongoing Need to get more employees training to sigh for red bags	As of 7-7-25 completed
	Emergency Management	On going
	Continuously Monitoring	All other aspects of Safety
	Exit Signs	Door Inspections 7-30-25



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



Reports

a. Incident Reports

July 2025	
INCIDENTS	No. of Incidents
➤ Employee	0
➤ Physician	0
➤ Outpatient	0
➤ Visitor	0
➤ Occurrence	0
➤ Patient Complaint	0

b. Security Reports

1. (New Crisis Reporting Document) -Working
2. 24 Hour Security coverage with multiple shift rounds
3. Product Recall- No items listed

5. Cyber-Security Committee

- a. No major changes to report

CEO Report:

Mr. Anthony reported on the following

- Community Update
- Introduction to Advisory
- TJC Updates
- Celebrations and Wins



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



6a. Leadership Team

- a. No issues are updated to report currently.

7. Complaints

1. There were zero patient complaints in July.

A. Chairman Report- Nothing to report at this time.

On a motion made by **Mr. Mire**, seconded by **Dr. Levy**, the standing committee reports were accepted as presented.

4. OLD BUSINESS

- **Mr. Anthony** read that there were no items of Old Business to the Board without any discussion.





VII. New Business

New Business

1. Consideration of Medical Staff Matters
 - Approval of Temporary Privileges
 - Approval of Full Privileges
 - Approval of Reappointments

Recommended Action: Board approval required.

Mr. Anthony asked for a motion to be made for: Dr. Erik Olsen (StatRad), Dr. Sunil Gujrathi (StatRad), Dr. Luis Arencibia (Restorix), and Dr. Atif Ghaffar (Tulane) for Full Privileges.

- Mr. Anthony presents to the Board of Commissioners for application Review and Approval of Dr. Erik Olsen and Sunil Gujrathi (Full Privilege), Radiology, Stat Rad.
- Mr. Anthony presents to the Board of Commissioners for application review and approval of Dr. Luis Arencibia (Full Privilege), Wound Care, Restorix.
- Mr. Anthony presents to the Board of Commissioners for application review and approval of Dr. Atif Ghaffar (Full Privilege), Tulane, Tele-Stroke
- On a motion made by **Mr. Mire**, seconded by **Dr. Levy**, without further discussion, approved of Full Privilege (2-year Approval Review) of DDr. Erik Olsen, Dr. Sunil Gujrathi, Dr. Luis Arcencibia, and Dr. Atif Ghafter.



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



Doctor	Currently with	Specialty	Privileges
Dr. Erik Olsen	Stat Rad	Radiology	Full Privileges
Dr. Sunil Gujrathi	Stat Rad	Radiology	Full Privileges
Dr. Luis Arencibia	Restorix	Tele-Wound Care	Full Privileges
Dr. Atif Ghaffar	Tulane	Neurology/Telestroke	Full Privileges

2. Advisory Review of OLOL and West Ascension Parish Hospital

- **Mrs. Chabry Marks** and **Mr. Shelton Anthony** gave a high-level update from Advisory Agreement.



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



3. Audit Review

- Mr. Shelton gave a high-level overview of the Audit Review

4. Board Election of Vacant Vice Chairman Role

- On a recommendation by Ms. Tayna Mitchell to nominate Mr. Falcon Mire to be Vice Chairman.
- It was a 4 to 0 Vote.



Executive Session

Consultation with legal counsel regarding pending litigation and update on summary judgment status.

- On a motion made by **Mr. Dawson**, seconded by **Dr. Levy**, to go into Executive Session at **6:50 PM**

- On a motion made by **Mr. Dawson**, seconded by **Mr. Mire**, to come back from Executive Session at **7:20 PM.**

- **ROLL CALL**
 - By Roll Call of all Board Members, Mr. Wright asked present from Board Members coming back from the Executive Session.
- Mr. Bill (Present)___ ✓ ___, (Absent)_____
- Dr. Levy (Present)___ ✓ ___, (Absent)_____
- Ms. Tanya Mitchell (Present)_ ✓ ___, (Absent)_____
- Mr. Falcon (Present)___ ✓ ___, (Absent)_____
- Mr. Shelton Anthony (Present)___ ✓ ___, (Absent)_____

VII. Adjournment

- A. There being no further business to discuss, a motion for adjournment was made by **Mr. Mire**, seconded by **Mrs. Mitchell**, and the motion ***Passed*** at **7:32 PM.**

William “Bill” Dawson, Chairman.

Mr. Shelton Anthony, CEO

