



West Ascension Parish Hospital Service District Board of Commissioners Meeting Agenda

Date: July 31th, 2025

Time: 6:00pm

Location: West Ascension Parish Hospital – Board Room
301 Memorial Drive, Donaldsonville, LA

-
- 1. Call to Order**
 - 2. Roll Call**
 - 3. Invocation and Pledge of Allegiance**
 - 4. Approval of Minutes**
 - Board Meeting held on June 26, 2025

5. Public Comment

Limited to agenda items; 3-minute time limit per speaker.

6. Reports of Standing Committees

1. Financial Report
2. Sales Tax Report
3. Medical Executive Committee Report (**2nd Quarter**)
4. Utilization Review Committee Report (**2nd Quarter**)
5. Operative and Invasive Procedures Committee Report (**2nd Quarter**)
6. Emergency Room and Quality Improvement Committee Report (**2nd Quarter**)
7. Safety and Environment of Care Committee Report (**2nd Quarter**)
8. Cybersecurity Committee Report
9. Leadership and Administrative Committee Report
10. Board of Commissioners Report

-
- A. Chairman Report



Desk of Shelton Anthony:

Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



Old Business

(None to bring before the Board of Commissioners)

VII. New Business

1. Applications for Review and Approval
 - Temporary Privileges, Full Privileges, and Reappointments for Medical Staff
2. Financial Statements & Independent Auditor's Report for Year Ending 8/31/2024
3. Budget FY26 Approval
4. Capital Budget FY26 Approval
5. Approval of Pharmacy Policies and Procedures (Items - Policies 1–34)
 - Prev1000 Mission Statement
 - Prev1010 Pharmacy And Therapeutics
 - Prev1030 Substitution
 - Prev1040 Sales Reps
 - Prev1050 Posting Of License And Permits
 - Prev1070 Retention Of Records
 - Prev1080 Confidentiality
 - Prev1090 Security And Theft
 - Prev1100 Formulary
 - Prev1120 Competency Assessment
 - Prev1130 Pharmacy Orientation Checklist
 - Prev1140 Medication Errors
 - Prev1150 Manufacturing And Packaging
 - Prev1160 Disaster Plan
 - Prev1180 Environmental Safety
 - Prev1190 Infection Control RX
 - Prev1200 Poison Antidote Information
 - Prev1240 Medication Expiration Dates And OutDates
 - Prev1250 Security and Storage Of Medications
 - Prev1280 SOP IV Admixtures
 - Prev1290 USP Chapter 797 Guidelines
 - Prev1300 Power Of Attorney
 - Prev 1320 Contrast Media Procurement And Storage
 - Prev1330 Destruction Of Home Meds
 - Prev1340 Dispensing Authority



Desk of Shelton Anthony:

Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



- Prev1380 Labeling Of IV Bags
- Prev1390 Inpatient Medication Procedure
- Prev1400 Labeling Medications Dispensed
- Prev1420 Medication Area Inspections
- Prev1430 Medication Expiration Date
- Prev1440 Medication Samples
- Prev1460 Recall Procedures
- Prev1470 Herbal Or Natural Products
- Prev1480 Medication Order Elements

6. Approval of Grievance Policies and Procedures (Items - Policies 1-4)

- Suicide Prevention Program And Ligature Risk Reduction Policy QD_017
- Patient Rights, Advocacy, And Grievance Notification Policy QD_018
- Grievance Committee Oversight And Reporting Policy QD_019
- Grievance Committee Process QD_019b

7. Approval of Nursing Policies and Procedures (Items – Policies 1-10)

- Patient Observation And Suicide Precautions Policy Nuse-011
- Pain Assessment And Management Policy Nurse 012
- Safe Injection Practices And Medication Administration Policy Nurse 013
- Patient Education And Health Literacy Policy Nurse 014
- Blood Administration And Transfusion Reaction Monitoring Policy 015
- Peripheral Intravenous (IV) Therapy And Maintenance Policy 016
- Central Line Maintenance And CLABSI Prevention Policy 017
- Patient Admission, Transfer, And Discharge Policy 018
- Nursing Documentation Standards Policy 019
- Nursing Scope Of Practice, Delegation, And Supervision Policy 020



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



8. Moderate/ Conscious Sedation Nursing Policies and Procedures (Items – Policies 1-6)

- Moderate Sedation Policy 021
- Nursing Services Moderate Sedation Audit Tool 021a
- Nursing Services ASA Physical Status Classification Guide 021b
- Nursing Services Moderate Sedation Documentation Form 021c
- Nursing Services Aldrete Recovery Scoring Tool 021d
- Nursing Services Moderate Sedation Education Module

9. Summer Health Discovery Presentation





Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



VIII. Executive Session

IX. Adjournment





Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



WEST ASCENSION PARISH HOSPITAL BOARD OF COMMISSIONERS MEETING

This is a confidential report, as it is a report of this Board of Commissioners and the exercise of its functions.

DATE: July 31, 2025

TIME: 6:00 pm

PLACE: West Ascension Parish Hospital

MEMBERS:

Mr. William “Bill” Dawson, Chairman
Mr. Glen Price, Vice Chairman
Dr. Charie Mitchell Levy, Secretary/Treasurer
Ms. Tanya Scott Mitchell, Board Member
Mr. Falcon Mire, Board Member
Mr. Shelton Anthony, Administrator

OTHERS PRESENT:

Mr. Kevin Causey, Mr. James Breau, Mrs. Anastasia Montgomery, Mr. Jason Leblanc (Lester, Miller, & Wells)

ABSENT: None

HOSPITAL ATTORNEY: Kenneth Dupaty

GUEST:

I. CALL TO ORDER

Mr. Dawson called the meeting of the West Ascension Parish Hospital Service District to order at 6pm.



Desk of Shelton Anthony:

Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



II. ROLL CALL

By Roll Call of all Board Members, Mr. Wright asked for present, from Board Members:

Mr. Bill (Present)___ ✓ ___, (Absent)_____

Mr. Glen (Present)___ ✓ ___, (Absent)_____

Dr. Levy (Present)___ ✓ ___, (Absent)_____

Ms. Tanya Mitchell (Present)___ ✓ ___, (Absent)_____

Mr. Falcon (Present)___ ✓ ___, (Absent)_____

Mr. Shelton Anthony (Present)___ ✓ ___, (Absent)_____

III. INVOCATION and PLEDGE of ALLEGIANCE

Pledge of Allegiance was led by Mr. Dawson. Prayer was led by Mr. Price.

IV. READING AND APPROVAL OF MINUTES: by Mr. Anthony

A. A motion by Mr. Dawson to dispense the reading of the minutes and approve the minutes of Thursday, June 26, 2025. The motion was seconded by Mr. Mire and the motion **passed**. The motion **passed without** any objections.

V. Public Comment Period

Mr. Anthony and Mr. Dawson Opened the floor to any public comments at this time, who noted that the Public Comment period was open for anyone who wishes to speak on behalf of any agenda topic, with a limit of 3 minutes per public member. Mr. Austin Wright asked Mr. Anthony to read the names of the listed speakers for Public Comment on the record and each topic: Mr. Anthony reported that 3 visitors were present; however, no one listed to speak on behalf of public comment section.

VI. Reports of Standing Committees

A. Monthly & Quarterly Reports were presented with the exception only, reading of meetings by Mr. Anthony.



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



A. Financial Report

- The monthly financial report was presented by **Mr. Anthony**. On a motion by **Mr. Dawson** and a second by **Mrs. Mitchell**, the financial report was accepted as presented. (*Income Statement/ Balance Sheet/ Capital Analysis- available in attachments*)

Income Statement:

Acc.	Group / Acc. Name	MTD Actual 06/30/25	MTD Budget 06/30/25	Change \$	Variance %	YTD Actual 06/30/25	YTD Bdg 06/30/25	Change \$	Variance %
Revenue									
	Net Patient Revenue	679,690	343,532	336,158	98%	5,337,544	3,435,316	1,902,228	55%
	Other Operating Revenue	230,531	219,148	11,383	5%	1,474,423	2,191,479	(717,056)	-33%
	Revenue	910,221	562,680	347,541	62%	6,811,968	5,626,796	1,185,172	21%
Net Operating Expenses									
	Employee Related Expenses	571,763	411,474	160,290	39%	3,325,523	4,114,737	(789,214)	-19%
	Purchased Services	382,200	168,856	213,343	126%	2,364,400	1,688,565	675,836	40%
	General Office	26,812	37,514	(10,701)	-29%	375,254	375,139	115	0%
	Occupancy	74,960	64,975	9,986	15%	508,117	649,746	(141,629)	-22%
	Supplies Detailed	68,726	63,018	5,707	9%	504,982	630,182	(125,200)	-20%
	Other	(407,555)	(201,221)	(144,562)	103%	(1,598,886)	(2,012,209)	413,323	-21%
	Net Operating Expenses	716,907	544,616	234,063	32%	5,479,391	5,446,160	33,231	1%
	Net Operating Performance	193,314	18,064	113,478	970%	1,332,577	180,635	1,151,941	636%
Capital Related Revenue and Expenses									
	Interest Income	359	-	359		2,729	-	2,729	
	Capital Related Revenue and Expenses	359	-	359		2,729	-	2,729	
	Net Income	193,672	18,064	113,837	972%	1,335,306	180,635	1,154,670	639%



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



Balance Sheet:

Account	Month Ending 06/30/25	Month Ending 08/31/24
Assets		
Current Assets		
Cash and Cash Equivalents	25,058,344	24,485,899
Net Patient AR	4,056,609	2,517,261
Other Receivables	(0)	(0)
AR Other - Suspense	(3,298)	(15,530)
Inventory	350,308	310,158
Prepaid Expenses	359,075	315,467
Current Assets	29,821,038	27,613,255
Fixed Assets	6,713,174	5,998,169
Total Assets	36,534,212	33,611,424
Liabilities and Unrestricted Earnings		
Liabilities		
Current Liabilities	928,285	295,208
Liabilities	928,285	295,208
Unrestricted Fund Balance		
Fund Balance	35,412,254	34,062,478
Net Income	193,672	(746,262)
Unrestricted Fund Balance	35,605,926	33,316,216
Total Liabilities and Unrestricted Earnings	36,534,212	33,611,424



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



Capital Analysis:

Acc.	Group / Acc. Name	MTD Actual 06/30/25	YTD Actual 06/30/25
Capital Review			
Amount Approved by WAPH Board			1,700,000
Fixed Assets			
160000	Land Improvements -P P & E	-	-
160010	Equipment -P P & E	13,337	373,087
160020	Furniture & Fixtures-P P & E	-	(0)
160030	Buildings -P P & E	13,800	168,857
160040	Ehr Implementation	-	-
160050	Computer Software	-	9,850
160060	Land -P P & E	-	332,578
160070	Water Well/Pump Shed-P P & E	-	-
160080	Automotive Equipment-P P & E	-	1,453
160090	Cip -P P & E	43,300	215,579
Total Fixed Assets		70,437	1,101,404
Remaining Capital Balance			598,596



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



2. Sales Tax Report

The monthly Sales Tax Report was presented by **Mr. Shelton Anthony** and accepted by the Board.
(Sales Tax- available in attachments)

West Ascension Parish Hospital
Sales & Tax Collection Summary | Ascension Parish Sales and Use Tax Authority



As of Date: 6/30/2025

Location: 1--West Ascension Parish Hospital

S&UTA Report Period	Return Month	09/2023 - 08/2024	Deposit Date	09/2024 - 08/2025	Deposit Date
October	September	154,343		174,452	11/07/2024
November	October	160,022		224,973	12/09/2024
December	November	153,195		163,045	01/08/2025
January	December	175,574	02/07/2024	185,597	02/07/2025
February	January	155,489	03/07/2024	125,123	03/07/2025
March	February	166,907	04/08/2024	166,432	04/07/2025
April	March	155,505	05/07/2024	217,568	05/07/2025
May	April	139,527	06/05/2024	212,270	06/07/2025
June	May	126,616	07/09/2024	168,456	07/07/2025
July	June	151,109	08/07/2024		
August	July	151,021	09/09/2024		
September	August	148,756	10/07/2024		
Total		1,838,064		1,637,916	

UNAUDITED - FOR MANAGEMENT USE ONLY



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



B. Monthly Standing Committee Reports

1. Mr. Anthony read the MEC report to the Board. The MEC met on 07/15/2025 and **approved** the MEC Report to send to the Board of Commissioners for final approval. On a motion by **Mr. Dawson** and seconded by **Mr. Mire** the Board of Commissioners accepted the MEC report. Motion **approved** without objection.

2. Utilization Review

- **Mr. Anthony** presented to the Board the Utilization Review Report with 19 total patient visits from Social Services. 0 Medical Admits, 0 Denials and 0 Physician Quality Problems, 3 Consultations, 9 Observations, and 6 Referrals





REPORTS OF STANDING COMMITTEES

1. Utilization Review Committee

SOCIAL SERVICES	June 2025
Total Patient Visits	19
Admits	2
Consultations	3
Observations	9
Referrals	6

- Community Outreach/ Summer Interns 25 Interns * 36hrs = 900Hrs

MEDICAL REVIEW	June 2025
Medicaid Admits	0

MONTHLY DENIALS	June 2025
Denials	0

PHYSICIAN QUALITY PROBLEMS	June 2025
Acute / Observation Chart	0
Hospice Charts	0
Swing Charts	0
An incomplete chart would be missing one or more of the following: H & P, Discharge Summary, Unsigned Orders. 0 Chart noted	



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



Notice of Facility Quality Problems: None for **June 2025**

Notice of Admission Denial: None for **June 2025**

MEDICARE / LHCR REVIEW	June 2025
Acute	0
Swing	0
Hospice	0
Inpatient Charts Requested for Review	0

QA/I REVIEW	June 2025
ADMISSIONS (Observations not included)	
Acute Admissions	3
Observations	13
Swing Admissions	0
Hospice Admissions	0
DISCHARGES	
Acute Discharges	
• Acute Discharged – Home	3
• Acute Discharged – Another Facility	0
• Acute Discharged – Nursing Home	0
• Acute Discharged – Swing	0
• Acute Discharged – Hospice	1
• Acute Discharged – Left AMA (against medical advice)	0
Swing Discharges	0
Hospice Discharges	0
DEATHS	
Acute Deaths	0
Swing Deaths	0
Hospice Deaths	0

The Medical Staff/MEC Approved this report as presented



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



2. Operative and Invasive Procedures Committee

Wound Care Clinic

WOUND CARE CLINIC	June 2025
Patients seen	42
Specimen submitted	0
Admits	4
Discharges	8

Emergency Department

EMERGENCY DEPT.	June 2025
Specimens received	0

Pathologist Review

PATHOLOGIST REVIEW	June 2025
Wound Care Specimens	0
OP/Emergency	0
Non-Gyn Cytologies	0

The Medical Staff/MEC approved this report as presented.



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



3. Quality Committee

- a. The Medical Executive Committee reviewed the minutes of the Emergency Room Committee meeting. Motion to approve the minutes as presented by Dr. Gruezke, Second by Dr. Punukollu. There were 0 objections to the minutes as presented.
- Mr. Anthony called for approval of the MEC Report. On a motion made by **Mr. Dawson**, seconded by **Mr. Price** the MEC Report was **approved**.

ER STATS	June 2025
Total Patients Registered	434
Total Patients Seen	434
Admissions	3
Observations	13
Transfers to another facility	37
Code	1
Positive Outcomes	0
Expired (DOA)	1
AMA	8
Left without being seen (includes triage)	0
Left prior to triage	0
Eloped (LDTX)	3
Returns to ED within 72 Hours	6
Returns w/same symptoms	6
Returns w/different symptoms	0
Total # of X-rays	129
# of CT scans (ER)	112
Ultrasonounds ER	0

Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



Monthly ER Test Totals/Positive Results June 2025			
Test Name	Total orders	Positive Results	% Positive
Flu A&B, Rapid	70	0	0%
Strep A, Rapid	51	3	.058%
RSV (≤18 yrs. & ≥60 yrs)	12	0	0%
COVID-19 Swab, PCR/NAA	82	7	0.85%

The lab also reported there were zero (0) patients without armbands.

The Medical Staff/MEC **accepted** this report as presented. The Board of Commissioners **approved** this report as presented.

Respiratory Therapy Stats

Respiratory	June 2025
Total ABG's	5
Pulmonary Functions	0
Oxygen Hours	504
Incentive Spirometry	3
Hand Held Neb Treatments	24
CPT	0
Sputum	0
Suction	0
Pulse Oximetry	7
Intubation	0
Extubation	0
Bipap Hours	3
Vent Hours	0
Total Respiratory Therapy Patients	0
EKG (Verified with book in E.R.)	103
Glide Scope	0



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



Blood Usage Report June 2025

Blood Transfusions

Units Procured	17					
	MEDICAL	SURGICAL	PEDIATRIC	OB-GYN	OTHER	TOTAL
Patient Crossmatch	0	0	0	0	0	0
Recipients of Transfusion	0	0	0	0	0	0
Units Crossmatched	0	0	0	0	0	0
Units Transfused	0	0	0	0	0	0



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



4. Safety Committee (6/01/2025 to 6/30/2025)

a. Committee Reports

1. Environment of Care

	Environment of Care Plans	Date Tested/Checked
1.	Equipment Management Plan	On Going
	Kenwood HRSA Radio Test	Every Third Thursday
	Generator Test: 40KW, 40KW, 300KW	Done on Every Monday for 30 Minutes 6-30-25
2.	Safety/risk Management Plan	On Going
	No Activity -Continued Monitoring	ongoing
3.	Utilities Management Plan	On Going
	Line Isolation Test	Placed not in use
	Medical Gas Testing	6-30-25
4.	Fire Prevention Plan/ Life Safety Management Plan	On Going
	Fire Extinguisher Inspection	6-28-25
	Louisiana Fire Extinguisher Tagged all Fire Extinguishers Next inspection unless a problem occurs	Scheduled for quarterly sprinkler
	Oxygen cut off valves	6-30-25
	Fire Marshall Visit	Due for annual Visit
	Ground Fault Testing and hospital Electrical Panels	6-30-25
5.	Security Management Plan	On Going Security
	In-services for Lofton Workers	24 Hours a day
6.	Hazardous Materials and Waste Management Plan	On going Scheduled
	Emergency Showers	6-27-25
	Red Bags cameras ongoing Need to get more employees training to sigh for red bags	As of 7-7-25 completed
	Emergency Management	On going
	Continuously Monitoring	All other aspects of Safety
	Exit Signs	Door Inspections 6-30-25



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



Reports

a. Incident Reports

June 2025	
INCIDENTS	No. of Incidents
➤ Employee	0
➤ Physician	0
➤ Outpatient	0
➤ Visitor	0
➤ Occurrence	0
➤ Patient Complaint	0

b. Security Reports

1. (New Crisis Reporting Document)
2. 24 Hour Security coverage with multiple shift rounds
3. Product Recall- No items listed

5. Cyber-Security Committee

a. No major changes to report

CEO Report:

- We've turned around a \$2.3 million deficit and are now sitting at a net positive of \$1.3 million year-to-date, with 11 straight months of positive financial gains.
- We've officially signed our agreement to bring in EPIC Community Connect as our electronic health record system, with rollout meetings beginning the first week of August.
- CT Scan

6a. Leadership Team

- a. No issues are updated to report currently.





Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



7. Complaints

1. There were zero patient complaints in June.

A. Chairman Report- Nothing to report at this time.

On a motion made by **Dr. Levy**, seconded by **Mr. Price**, the standing committee reports were accepted as presented.





Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



4. OLD BUSINESS

- **Mr. Anthony** read that there were no items of Old Business to the Board without any discussion.



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



VII. New Business

1. Applications for Review and Approval of Privileges (Full & Temporary)

Mr. Anthony presented the following to the Board of Commissioners for application review and approval.

Mr. Anthony asked for a motion to be made for: Dr. Everett Brown, Dr. Stephen Fischer, ER/Hospitalist, Blue Angels (Full Privilege)

- On a motion made by **Mr. Mire**, seconded by **Mr. Dawson**, without further discussion, approved of Full Privilege (2-year Approval Review)
- Mr. Anthony presents to the Board of Commissioners for application Review and Approval of Dr. Ali Sharif (Full Privilege), Radiology, Stat Rad.
- On a motion made by **Mr. Price**, seconded by **Mr. Mire**, without further discussion, approved for Full Privilege.

Doctor	Currently with	Specialty	Privileges
Dr. Everett Brown	Blue Angels	ER/Hospitalist	Full Privileges
Dr. Stephen Fischer	Blue Angels	ER/Hospitalist	Full Privileges
Dr. Ali Sharif	Stat Rad	Radiology	Full Privileges

Consideration and review of applications provided from MEC by Mr. Austin Wright and Mr. Shelton Anthony and presented to Full Board of Commissioners.

On a motion by **Mr. Dawson** seconded by **Mr. Price** to affirm physicians for Full Privileges.





2. Financial Statements & Independent Auditor's Report for Year Ending 8/31/2024

- Mr. Jason Leblanc (From Lester, Miller, and Wells) presented to the Board of Commissioners the Report and Findings of the Financial Statements with the Independent Auditor's Report For Year ending 8/31/2024. Mr. Leblanc reviewed the findings to the Board of Commissioners. Board of Commissioners were given time to ask questions in regards to the audit findings. Mr. Leblanc informed the Commissioners that this audit took longer than expected due to the turnover in leadership; however, all aspects have been addressed at this time. On a motion made by **Mr. Dawson** and seconded by **Mr. Price** the Audit Report was **approved and accepted**.

3. Budget FY26 Approval

- Mr. Anthony reviewed the Budget FY26 to the Board of Commissioners. Mr. Anthony allowed for the Board of Commissioners time to make questions in regards to the operational budget. On a motion made by **Mr. Mire**. Seconded by **Mrs. Mitchell**, the FY26 Budget was approved by Board of Commissioners, this operational budget is moved from Board of Commissioners to be presented to the Ascension Parish Council for final approval.

4. Capital Budget Approval

- Mr. Anthony reviewed the Capital Expenditure Budget and presented it to the Board of Commissioners. Mr. Anthony allowed for Board of Commissioners to discuss and ask questions in regards to Capital Expenditures. On a motion made by **Mr. Mire**, seconded by **Dr. Levy**. The Capital Expenditure Budget was approved by the Board of Commissioners. This Capital Expenditure Budget will move to the Ascension Parish Council where it will be presented for final approval.



Desk of Shelton Anthony:

Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



5. Pharmacy Services Policies and Procedures Approval

- Mr. Anthony presented to the full Board of Commissioners Pharmacy Services Policies and Procedures (1-34) for annual review. These policies include the following:

- Prev1000 Mission Statement
- Prev1010 Pharmacy And Therapeutics
- Prev1030 Substitution
- Prev1040 Sales Reps
- Prev1050 Posting Of License And Permits
- Prev1070 Retention Of Records
- Prev1080 Confidentiality
- Prev1090 Security And Theft
- Prev1100 Formulary
- Prev1120 Competency Assessment
- Prev1130 Pharmacy Orientation Checklist
- Prev1140 Medication Errors
- Prev1150 Manufacturing And Packaging
- Prev1160 Disaster Plan
- Prev1180 Environmental Safety
 - Prev1190 Infection Control RX
- Prev1200 Poison Antidote Information
- Prev1240 Medication Expiration Dates And OutDates
- Prev1250 Security and Storage Of Medications
- Prev1280 SOP IV Admixtures
- Prev1290 USP Chapter 797 Guidelines
- Prev1300 Power Of Attorney
- Prev 1320 Contrast Media Procurement And Storage
- Prev1330 Destruction Of Home Meds
- Prev1340 Dispensing Authority



Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



- Prev1380 Labeling Of IV Bags
- Prev1390 Inpatient Medication Procedure
- Prev1400 Labeling Medications Dispensed
- Prev1420 Medication Area Inspections
- Prev1430 Medication Expiration Date
- Prev1440 Medication Samples
- Prev1460 Recall Procedures
- Prev1470 Herbal Or Natural Products
- Prev1480 Medication Order Elements

On a recommendation made by Quality and (MEC) for all 34 Pharmacy Services Policies and Procedures to be approved by the Board of Commissioners. Now, on a motion made by **Ms. Mitchell**, and seconded by **Mr. Dawson** the Board of Commissioners **approved** the 34 Pharmacy Services Policies and Procedures. Motion **passed** unanimously without objection.

6. Grievance Services Policies and Procedures Approval

Mr. Anthony presented to the full Board of Commissioners Grievance Services Policies and Procedures (1-4) for annual review. These policies include the following:

- Suicide Prevention Program And Ligature Risk Reduction Policy QD_017
- Patient Rights, Advocacy, And Grievance Notification Policy QD_018
- Grievance Committee Oversight And Reporting Policy QD_019
- Grievance Committee Process QD_019b

On a recommendation made by Quality and (MEC) for all 4 Grievance Services Policies and Procedures to be approved by the Board of Commissioners. Now, on a motion made by **Mr. Price**, and seconded by **Mr. Dawson**, the Board of Commissioners **approved** the 4 Grievance Services Policies and Procedures. Motion **passed** unanimously without objection.



Desk of Shelton Anthony:

Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



7. Nursing Services Policies and Procedures Approval

Mr. Anthony presented to the full Board of Commissioners Nursing Services Policies and Procedures (1-10) for annual review. These policies include the following:

- Patient Observation And Suicide Precautions Policy Nuse-011
- Pain Assessment And Management Policy Nurse 012
- Safe Injection Practices And Medication Administration Policy Nurse 013
- Patient Education And Health Literacy Policy Nurse 014
- Blood Administration And Transfusion Reaction Monitoring Policy 015
- Peripheral Intravenous (IV) Therapy And Maintenance Policy 016
- Central Line Maintenance And CLABSI Prevention Policy 017
- Patient Admission, Transfer, And Discharge Policy 018
- Nursing Documentation Standards Policy 019
- Nursing Scope Of Practice, Delegation, And Supervision Policy 020

On a recommendation made by Quality and (MEC) for all 10 Nursing Services Policies and Procedures to be approved by the Board of Commissioners. Now, on a motion made by **Dr. Levy**, and seconded by **Mr. Dawson**, the Board of Commissioners **approved** the 10 Nursing Services Policies and Procedures. Motion **passed** unanimously without objection.



Desk of Shelton Anthony:

Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



8. Moderate/ Conscious Sedation Nursing Services Policies and Procedures Approval

Mr. Anthony presented to the full Board of Commissioners Moderate/ Conscious Sedation Nursing Services Policies and Procedures (1-6) for annual review. These policies include the following:

- Moderate Sedation Policy 021
- Nursing Services Moderate Sedation Audit Tool 021a
- Nursing Services ASA Physical Status Classification Guide 021b
- Nursing Services Moderate Sedation Documentation Form 021c
- Nursing Services Aldrete Recovery Scoring Tool 021d
- Nursing Services Moderate Sedation Education Module

On a recommendation made by Quality and (MEC) for all 6 Moderate/ Conscious Sedation Nursing Services Policies and Procedures to be approved by the Board of Commissioners. Now, on a motion made by **Mr. Mire**, and seconded by **Ms. Mithcell**, the Board of Commissioners **approved** the 6 Moderate/ Conscious Sedation Nursing Services Policies and Procedures. Motion **passed** unanimously without objection.

9. Summer Health Discovery Presentation

- Mr. Anthony presented Summer Health Discovery (Recap) to the Board of Commissioners





Desk of Shelton Anthony:
Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



Executive Session

None Required

VII. Adjournment





Desk of Shelton Anthony:

Shelton Anthony, CEO MHA/MBA
Administration Department
301 Memorial Drive
Donaldsonville, LA 70346
(337) 290-0837 or (225) 473-7931
Shelton.anthony@westaph.org



A. There being no further business to discuss, a motion for adjournment was made by **Mr. Mire**, seconded by **Ms. Mitchell**, and the motion **passed** at **7:30PM**.

William “Bill” Dawson, Chairman.

Mr. Shelton Anthony, CEO

