

West Ascension Parish Hospital

Service District

Shelton Anthony, CEO
Secretary

Board of Commissioners:
William "Bill" Dawson, Chairman
Glen Price, Vice-Chairman
Charie Mitchell Levy, Treasurer
Tanya Scott Mitchell, Board Member
Falcon Mire, Board Member
Austin Wright, Recording Secretary

Thursday

January 30, 2025

6:00 pm

**West Ascension Parish Hospital Conference Room
301 Memorial Dr. Donaldsonville, La 70346**

BOARD OF COMMISSIONERS MEETING Agenda

- I. Call to Order (Roll Call, Prayer, Pledge of Allegiance)**
- II. Public Comment**
- III. Reading and Approval of Minutes from Wednesday December 18, 2024**
- IV. Reports of Standing Committees**
 - A. Monthly Financial Reports: (Summary)
 - 1. Financial Report – Mr. Briceno
 - 2. Sales Tax Report- Mr. Briceno
 - B. Monthly Standing Committee Meetings: (Summary)
 - 1. Medical Executive Committee- Mr. Anthony
 - 2. Utilization Review Committee- Mr. Anthony
 - 3. Operative and Invasive Procedures Committee- Mr. Anthony
 - 4. Emergency Room Committee- Mr. Anthony
 - 5. Safety Committee (12/01/2024 to (12/31/2024)- Mr. Anthony
 - 6. Cyber Security Committee- Mr. Anthony
 - 7. Leadership Team/ Administrative Update- Mr. Anthony
 - C. Chairman Report

Public Comment Period

V. Old Business

VI. New Business

- A. Applications for Review and Approval for Temporary and Full Privileges – Mr. Anthony
- Dr. Keith Kersten – ER/ Hospitalist (Permanent Full Privileges)
 - Dr. Derrick Brooks- ER/ Hospitalist (Permanent Full Privileges)
 - Dr. Jeremy Theisen- Radiology (Permanent Full Privileges)

Public Comment Period

- B. Update Analysis with Health System- Mr. Anthony

Public Comment Period

- C. Strategic Goals and Plans for 2025- Mr. Anthony

Public Comment Period

- D. Hospital Van Services Update- Mr. Anthony

Public Comment Period

- E. Budget Review for Current Fiscal Year and Investments- Mr. Briceno

Public Comment Period

- F. Board Standing Education and Announcements- Mr. Anthony

- Donalsonville Mardi Gras Parade 2025
- Code Grey Weather Event Review
- Upcoming Events within Hospital
- Live Streaming Services

Public Comment Period

- G. HealthCare Discussion on Property- Mr. Anthony

Public Comment Period

VII. Executive Session - (Not Required)

VIII. Adjournment

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Shelton B. Anthony at 225-473-7931, describing the assistance that is necessary.

**WEST ASCENSION PARISH HOSPITAL
BOARD OF COMMISSIONERS MEETING**

This is a confidential report, as it is a report of this Board of Commissioners and the exercise of its functions.

DATE: January 30, 2025

TIME: 6:00 pm

PLACE: West Ascension Parish Hospital Conference Room

MEMBERS:

Mr. William “Bill” Dawson, Chairman
Mr. Glen Price, Vice Chairman
Dr. Charie Mitchell Levy, Treasurer
Mrs. Tanya Scott Mitchell, Board Member
Mr. Falcon Mire, Board Member
Mr. Shelton Anthony, Administrator, Secretary

OTHERS PRESENT:

Mr. Juan Briceno, CFO
Mr. James Breaux, COO

ABSENT: Mrs. Anastasia Montgomery, CNO and Mr. Kevin Causey, CAO

HOSPITAL ATTORNEY: Kenneth Dupaty (via Teams)

GUEST: Mr. Rudy Gomez (SSA), Mrs. Chabry Marks and Mrs. Tuesday Thompson (FMOL)

I. CALL TO ORDER

A motion was made at 5:56pm to call the December 18, 2024 Board of Commissioners for the West Ascension Parish Hospital Service District to order by Mr. Bill Dawson. Roll Call of all Board of Commissioners was asked by Mr. Austin Wright, those present were as followed: Mr. Dawson, Mr. Price, Ms. Mitchell, Dr. Levy and Mr. Mire. Quorum of Board of Commissioners present. Prayer was led by Mr. Price. Pledge of Allegiance was led by Mr. Dawson.

II. Public Comment

Mr. Dawson asked if there were any public comments from the community. Mr. Shelton reported that at this time 6:02 pm there were no public comments.

III. READING AND APPROVAL OF MINUTES: by Shelton Anthony, Administrator/Secretary

- A. A motion was made by Mr. Bill to dispense the reading of the minutes and approve the minutes from the Wednesday December 18, 2024, meeting. The motion was seconded by Mr. Mire and the motion passed. No further discussion was needed at this time.

IV. Reports of Standing Committees

A. Monthly Reports were presented by summary only, reading of meetings given by Mr. Juan Briceno and Mr. Shelton Anthony to Board of Commissioners.

A. Monthly Financial Reports: (Summary)

1. The December 2024 Financial Report was presented by Mr. Juan Briceno. On a motion by Mr. Mire and a second by Mr. Price, the financial report was accepted as presented.

2. Sales Tax Report

- The monthly Sales Tax Report was presented by Mr. Briceno and accepted by the Board. The total amount collected by 10/07/2024 was \$1,838,064. For the month of October 2024 collected \$174,452 11/07/2024 and for November 2024 collected \$224,973 12/09/2024.

B. Monthly Standing Committee Reports

1. Mr. Anthony read the MEC report to the Board. The MEC met on 1/27/2025 and approved the applications for review and approval temporary privileges and full reappointments due for credentialing. The physicians listed for Full Privileges are as follows: Dr. Keith Kersten, Dr. Derrick Brooks, and Dr. Jeremy Theisen,

- Dr. Keith Kersten- Blue Angeles ER/ Hospitalists
- Dr. Derrick Brooks- Blue Angels ER/ Hospitalists
- Dr. Jeremy Theisen- StatRad Radiologists

2. Utilization Review

- Mr. Anthony presented to the Board the Utilization Review Report with 12 total patient visits from Social Services. 0 Medical Admits, 0 Denials and 0 Physician Quality Problems.

a.

SOCIAL SERVICES	December 2024
Total Patient Visits	12
Admits	1

Consultations	11
Observations	0
Referrals	2

b.

MEDICAL REVIEW	December 2024
Medicaid Admits	0

c.

MONTHLY DENIALS	December 2024
Denials	0

d.

PHYSICIAN QUALITY PROBLEMS	December 2024
Acute / Observation Chart	0
Hospice Charts	0
Swing Charts	0
An incomplete chart would be missing one or more of the following: H & P, Discharge Summary, Unsigned Orders. Chart noted	

e. Notice of Facility Quality Problems: 0 for December 2024.

f. Notice of Admission Denial:0 for December 2024.

- Mr. Anthony presented 0 Quality Problems, 0 Admission Denials, 0 Medicare/ LHCR Review to the Board.

g.

MEDICARE / LHCR REVIEW	December 2024
Acute / Observation Charts	0
Swing Charts	0
Hospice Charts	0
Inpatient Charts Requested for Review	2

h.

QA/I REVIEW	December 2024
ADMISSIONS (Observations not included)	
Acute Admissions	1

Observations	14
Swing Admissions	0
Hospice Admissions	0
DISCHARGES	
Acute Discharges	
● Acute Discharged - Home	1
● Acute Discharged – Another Facility	0
● Acute Discharged – Nursing Home	0
● Acute Discharged – Swing	0
● Acute Discharged – Hospice	0
● Acute Discharged – Left AMA (against medical advice)	0
Swing Discharges	0
Hospice Discharges	0
DEATHS	
Acute Deaths	0
Swing Deaths	0
Hospice Deaths	0

3. Operative and Invasive Procedures Committee

- Mr. Anthony presented total patients seen in wound care for December 2024 and that the Wound Care and Hospital are working closely to increase patient volume. Action Plan has been created.

a. Wound Care

WOUND CARE CLINIC	December 2024
Patients seen	42
Specimen submitted	0

b. Emergency Department

EMERGENCY DEPT.	December 2024
Specimens received	0

c. Pathologist Review

PATHOLOGIST REVIEW	December 2024
Wound Care Specimens	0
OP/Emergency	0
Non-Gyn Cytologies	0

4. **Emergency Room Committee**

- **Mr. Anthony** presented to the Board the results from the Emergency Room, Committee with a total of 506 patients registered with 503 patients seen.

- a. The Medical Executive Committee reviewed the minutes of the Emergency Room Committee meeting. Motion to approve the minutes as presented by Mr. Mire and seconded by Dr. Levy. There were 0 objections to the minutes as presented.

ER STATS	December 2024
Total Patients Registered	506
Total Patients Seen	503
Admissions	1
Observations	14
Transfers to another facility	36
Code	2
Positive Outcomes	1
Expired (DOA)	1
AMA	10
Left without being seen (includes triage)	3
Left prior to be seen	0
Eloped (LDTX)	4
Returns to ED within 72 Hours	9
Returns w/same symptoms	7
Returns w/different symptoms	2
Patients received x-ray(ER)	140
# of x-rays (ER)	140
Outpatients received X-rays (ER)	0
# of x-rays (outpatient)	68
All Patients received X-ray	178
Interpretations differed from radiologist.	0
Patients received CT Scans (ER)	
# of CT scans (ER)	94
Outpatients Received CT Scans	34
# of CT scans	128
Interpretations differed from radiologist.	0
Cardiac Thrombolytic administrations	0
Stroke Thrombolytic administration	0
Mammograms	75

Monthly ER Test Totals/Positive Results December 2024			
Test Name	Total orders	Positive Results	% Positive
Flu A&B, Rapid	169	52	30.7%
Strep A, Rapid	140	8	0.05%
RSV (≤18 yrs. & ≥60 yrs)	35	1	0.02%
COVID-19 Swab, PCR/NAA	168	0	0.0%

The Lab also reported there were (_0_) patients without armbands.

- Mr. Anthony presented to the Board the Positivity Rates for December 2024

- Mr. Anthony reviewed and presented the safety committee notes of December 2024

7. **Safety Committee (Environment of Care) 12/01/2024 to 12/31/2024)**
 - a. Committee Reports
 1. Environment of Care

	Environment of Care Plans	Date Tested /Checked
1.	Equipment Management Plan	
	❖ Kenwood P25 Radio Test	12-19-24
	❖ Generator Test	12-20-24
2.	Safety/Risk Management Plan	

	❖ No activity – will continue to monitor	On Going
3.	Utilities Management Plan	
	❖ Line Isolation Test	12-18-24
	❖ Medical Gas Testing	12-18-24
4.	Fire Prevention Plan/Life Safety Management Plan	
	❖ Fire Extinguisher Inspection	12-18-24
	❖ Oxygen Cut Off Valves	12-19-24
	❖ Fire Marshall Annual Visit (ANNUALLY)	2025
	❖ Ground Fault Testing & Hospital Electrical Panels	12-20-24
5.	Security Management Plan	
	❖ In-Service for Lofton Workers	On-going
	Egress Lights Testing	12-23-24
6.	Hazardous Materials and Waste Management Plan	
	❖ Emergency Showers	12-23-24
7.	Emergency Management Plan	
	❖ Review of Policies and Revision	On-going

2. Reports

a. Incident Reports

December 2024	
INCIDENTS	No. of Incidents
➤ Employee	0
➤ Physician	0
➤ Outpatient	0
➤ Visitor	0
➤ Occurrence	3

- Mr. Anthony reported 1 patient complaint included for December

7a) **Security Reports**

1. The hospital reports 0 safety and security events for the month of December. With increased 24 hour security coverage now available.
2. Product Recall- No recalls currently to report for the month of December

3. General Safety- cameras are fully operational at this time.

8. **Cyber-Security Committee** - Mr. Anthony presented to the Board that the team will continues to report no active threats to our IT infrastructure. The team are working to ensure that all potential threats are quickly addressed. In addition, we are updating our website to reflect on any 2025 changes.

9. **Leadership Team**- Mr. Anthony presented to the Board that there were 3 complaints. 2 were for physician concerns and 1 patient concern- all have been reviewed, investigated, and addressed by compliance and administration.

9. **Administrative**

- Mr. Anthony reported no new administrative updates at this time.

Pending Claims

NAME	FILED	CLOSED
Henry Mitchell	07/17/23	Closed
Jonathan Junior	11/07/2023	On-going
Donna Phillips	04/10/2024	On-going

C. CHAIRMAN REPORT

1. Mr. Dawson - Updated Board and Audience of no changes at this time.

V. OLD BUSINESS

- Mr. Anthony read items of Old Business to the Board without any discussion.

VI. New Business

- Mr. Anthony read the Board Items for New Business. New Business items are Applications for Review and Approval for Temporary & Full Privileges, Update Analysis with Health System, Strategic Goals and Plans for 2025, Hospital Van Services Updated, Budget Review for Current Fiscal Year and Investments, Board Standing Education and Announcements, and Health Care Discussion on Property. With Public Comment Period for each item.

A. Applications for Review and Approval for Temporary & Full Privileges

Dr. Keith Kersten	Blue Angels	ER/Hospitalist	Permanent Full Privileges
Dr. Derrick Brooks	Blue Angels	ER/Hospitalist	Permanent Full Privileges
Dr. Jeremy Theisen	StatRad	Radiology	Permanent Full Privileges

Mr. Shelton Anthony presented to the Board of Commissioners the listed physicians for Permanent Full Privileges- those physicians are: Dr. Keith Kersten, Dr. Derrick Brooks, and Dr. Jeremy Theisen.

Public Comment Period was entered to discuss Permanent Full Privileges.

On a motion made by Mr. Mire to accept and approve the listed physicians for Permanent Full Privileges and seconded by Mr. Dawson, this passed unanimously with all Board of Commissioners.

B. Update Analysis with Health Systems- Mr. Anthony, and Mrs. Marks

- Mr. Anthony discussed the following:
 - Governance and Organizational Documents
 - Contracts and Employment Agreements
 - Financial Data and Records
 - Marketing and Communications Materials
 - Tax Matters Related to the Hospital
 - Regulatory Compliance Issues
 - Real Property and Facilities Information
 - Intellectual Property
 - Information Technology Infrastructure
 - Environmental and Safety Considerations
 - Insurance Policies and Coverage
 - Licensure and Accreditation Details
 - Operations and Management
 - Human resources
 - Medical Staff Considerations
 - Ethical and Compliance Standards
 - Prevost Contract Services
- Public Comment Period requested to discuss update with Analysis.

C. Strategic Goals and Plans for 2025- Mr. Anthony

- Mr. Anthony presented to the Board of Commissioners the 2025 Strategic Goals and Plans for 2025 with hospital leadership.
- Public Comment was entered to discuss the Strategic Goals and Plans for 2025. (Mr. Anthony explained and answered questions for the Board Schedule)

- On a motion entered by Ms. Mithcell, seconded by Mr. Dawson the Board of Commissioners accepted to entertain the goals presented however, did not wish to move forward at this time.

D. Hospital Van Services

- Mr. Anthony presented to the Board of Commissioners the status of the van- in need of repairs and by executive decision was to not use the van.
- Public Comment was entered to discuss the van services and status of van at this time..
- On a motion entered by Mr. Mire, seconded by Mr. Dawson the van was approved to be serviced following quote from Hollingsworth Ford and one other dealership on what it would cost to fix van. Following discussion on status for February Board of Commissioners meeting- this was accepted and approved without corrections.

E. Budget Review for Current Fiscal Year and Investments

- Mr. Briceno presented to the Board of Commissioners the current Fiscal Year Budget Review.
- Public Comment was entered to discuss the current budget review.
- No motion was needed.

F. Board Standing Education and Announcements – Mr. Anthony

- Donaldsonville Mardi Gras Parade 2025. (Hospital has a float and with approval of board to have another float)
- Code Grey Weather Event Review conducted by Mr. James Breaux.
- Upcoming Steam- Mr. Dawson wants to spend \$10,000 on equipment for services to live stream meetings. (On a motion by Mr. Price and seconded by Ms. Mitchell to approve the \$10,000 limit).

G. Health Care Discussion on property- Mr. Anthony

- Mr. Anthony discussed the property on 210 Plimsol Drive in Donaldsonville, LA. Board of Commissioners decided that at this time to table to this discussion.

VII. Executive Session

No Executive Session was required

VII. Adjournment

- A. There being no further business to discuss, a motion for adjournment was made by Mr. Mire, seconded by Mr. Dawson and the motion carried at 7:42(PM).

William “Bill” Dawson, Chairman.

Mr. Shelton Anthony, CEO/ Secretary

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