

West Ascension Parish Hospital

Service District

Shelton Anthony, CEO
Secretary

Board of Commissioners:
William "Bill" Dawson, Chairman
Glen Price, Vice-Chairman
Charie Mitchell Levy, Board Member
Tanya Scott Mitchell, Board Member
Falcon Mire, Board Member

Wednesday

December 18, 2024

6:00 pm

**West Ascension Parish Hospital Conference Room
301 Memorial Dr. Donaldsonville, La 70346**

BOARD OF COMMISSIONERS MEETING Minutes

- I. Call to Order (Roll Call, Prayer, Pledge of Allegiance)**
- II. Public Comment**
- III. Reading and Approval of Minutes from Thursday November 21, 2024**
- IV. Reports of Standing Committees**
 - A. Monthly Financial Reports: (Summary)
 - 1. Financial Report – Mr. Briceno
 - 2. Sales Tax Report- Mr. Briceno
 - B. Monthly Standing Committee Meetings: (Summary)
 - 1. Medical Executive Committee- Mr. Anthony
 - 2. Utilization Review Committee- Mr. Anthony
 - 3. Operative and Invasive Procedures Committee- Mr. Anthony
 - 4. Emergency Room Committee- Mr. Anthony
 - 5. Safety Committee (11/01/2024 to (11/31/2024)- Mr. Anthony
 - 6. Cyber Security Committee- Mr. Anthony
 - 7. Leadership Team/ Administrative Update- Mr. Anthony
 - C. Chairman Report

Public Comment Period

VI. Old Business

- A. Applications for Review and Approval for Temporary and Full Privileges – Mr. Anthony
- B. Facility Updates- Mr. Breaux and Mr. Anthony
- C. Clinical Nursing Updates- Mrs. Montgomery
- D. Financial Update (Impact & AthenaHealth)- Mr. Briceno
- E. Standing Updates with Lormand Consulting and Southern Evals- Mr. Anthony
- F. Annual Ethics Training- Mr. Anthony
- G. Renovations to Emergency Room Project- Mr. Briceno, Mr. Breaux, and Mr. Anthony
- H. Update from Approval to Purchase Land- Mr. Briceno and Mr. Anthony

VII. New Business

- A. Applications for Review and Approval for Temporary and Full Privileges – Mr. Anthony
 - Dr. Ryan Wolfort – ER/ Hospitalist (Permanent Full Privileges)
 - Dr. Christopher Green- Neurology (Permanent Full Privileges)
 - Dr. Aaron Dumont- Neurology (Permanent Full Privileges)
 - Dr. Aimee Aysenne- Neurology (Permanent Full Privileges)
 - Dr. Justin Salerian- Neurology (Permanent Full Privileges)
 - Dr. Amy Kirby- Radiology (Permanent Full Privileges)

Public Comment Period

- B. Election of Officers for 2025 Board of Commissioners- Mr. Dawson
 - Secretary (per West Ascension Parish Hospital Service District’s Bylaws the Secretary serves as current CEO of organization)
 - Chairman
 - Vice Chairman
 - Treasurer
 - Recording Secretary

Public Comment Period

- C. Annual Board Meeting Schedule for 2025- Mr. Anthony

Public Comment Period

- D. Annual Committee Meeting Schedule for 2025- Mr. Anthony

Public Comment Period

E. Budget Review for Current Fiscal Year- Mr. Briceno

Public Comment Period

F. Addendum for Land Contract- Mr. Briceno

Public Comment Period

VIII. Executive Session - (Not Required)

IX. Adjournment

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Shelton B. Anthony at 225-473-7931, describing the assistance that is necessary.

**WEST ASCENSION PARISH HOSPITAL
BOARD OF COMMISSIONERS MEETING**

This is a confidential report, as it is a report of this Board of Commissioners and the exercise of its functions.

DATE: December 18, 2024

TIME: 6:00 pm

PLACE: West Ascension Parish Hospital Conference Room

MEMBERS:

Mr. William “Bill” Dawson, Chairman
Mr. Glen Price, Vice Chairman
Dr. Charie Mitchell Levy, Treasurer
Mrs. Tanya Scott Mitchell, Board Member
Mr. Falcon Mire, Board Member
Mr. Shelton Anthony, CEO/ Secretary

OTHERS PRESENT:

Mr. Juan Briceno, CFO
Mr. James Breaux, COO
Mrs. Anastasia Montgomery CNO
Mr. Kevin Causey, CAO

ABSENT: Dr. Charie Mitchell Levy

HOSPITAL ATTORNEY: Kenneth Dupaty

GUEST: None

I. CALL TO ORDER

A motion was made at 6 PM to call the December 18, 2024 Board of Commissioners for the West Ascension Parish Hospital Service District to order. Roll Call of all Board of Commissioners was asked by Mr. Austin Wright, those present were as followed: Mr. William, Mr. Glen, Mrs. Tanya, Mr. Falcon. Quorum of Board of Commissioners present. Prayer was led by Mr. Glen. Pledge of Allegiance was led by Mr. Glen.

II. Public Comment

Mr. Bill asked if there were any public comments from the community. (Yes or No)

III. READING AND APPROVAL OF MINUTES: by Shelton Anthony, CEO/ Secretary

- A. A motion was made by Mr. Bill to dispense the reading of the minutes and approve the minutes from the Thursday November 21, 2024, meeting. The motion was seconded by Mr. Falcon and the motion passed.

IV. Reports of Standing Committees

- A. Monthly Reports were presented by summary only, reading of meetings given by Mr. Juan to Board of Commissioners.

A. Monthly Financial Reports: (Summary)

1. The November 2024 Financial Report was presented by Mr. Juan. On a motion by Mr. Bill and a second by Mr. Glen, the financial report was accepted as presented.
2. Sales Tax Report
- The monthly Sales Tax Report was presented by Mr. Juan and accepted by the Board. The total amount collected by 10/07/2024 was \$1,838,064.

B. Monthly Standing Committee Reports

3. Mr. Shelton read the MEC report to the Board. The MEC met on 12/17/2024 and approved the applications for review and approval temporary privileges and full reappointments due for credentialing. The physicians listed for Full Privileges are as follows: Dr. Ryan Wolfort, Dr. Christopher Green, Dr. Aaron Dumont, Dr. Aimee Aysenne, Dr. Justin Salerian, and Dr. Amy Kirby.

4. Utilization Review

- Mr. Shelton presented to the Board the Utilization Review Report with 15 total patient visits from Social Services. 0 Medical Admits, 0 Denials and 0 Physician Quality Problems.

a.

SOCIAL SERVICES	November 2024
Total Patient Visits	15
Admits	3

Consultations	6
Observations	13
Referrals	2

b.

MEDICAL REVIEW	November 2024
Medicaid Admits	0

c.

MONTHLY DENIALS	November 2024
Denials	0

d.

PHYSICIAN QUALITY PROBLEMS	November 2024
Acute / Observation Chart	0
Hospice Charts	0
Swing Charts	0
An incomplete chart would be missing one or more of the following: H & P, Discharge Summary, Unsigned Orders. Chart noted	

e. Notice of Facility Quality Problems: 0 for November 2024.

f. Notice of Admission Denial:0 for November 2024.

- _____ presented 0 Quality Problems, 0 Admission Denials, 0 Medicare/ LHCR Review to the Board.

g.

MEDICARE / LHCR REVIEW	November 2024
Acute / Observation Charts	0
Swing Charts	0
Hospice Charts	0
Inpatient Charts Requested for Review	0

h.

QA/I REVIEW	November 2024
ADMISSIONS (Observations not included)	

Acute Admissions	0
Observations	9
Swing Admissions	0
Hospice Admissions	0
DISCHARGES	
Acute Discharges	
● Acute Discharged - Home	9
● Acute Discharged – Another Facility	0
● Acute Discharged – Nursing Home	0
● Acute Discharged – Swing	0
● Acute Discharged – Hospice	0
● Acute Discharged – Left AMA (against medical advice)	0
Swing Discharges	0
Hospice Discharges	0
DEATHS	
Acute Deaths	0
Swing Deaths	0
Hospice Deaths	0

5. Operative and Invasive Procedures Committee

- Mr. Shelton presented total patients seen in wound care for November 2024 and that the Wound Care and Hospital are working closely to increase patient volume. Action Plan has been created.

a. Wound Care

WOUND CARE CLINIC	November 2024
Patients seen	40
Specimen submitted	0

b. Emergency Department

EMERGENCY DEPT.	November 2024
Specimens received	0

c. Pathologist Review

PATHOLOGIST REVIEW	November 2024
Wound Care Specimens	0
OP/Emergency	0

Non-Gyn Cytologies	0
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6. Emergency Room Committee

- Mr. Shelton presented to the Board the results from the Emergency Room, Committee with a total of 495 patients registered with 493 patients seen.

- a. The Medical Executive Committee reviewed the minutes of the Emergency Room Committee meeting. There were 0 objections to the minutes as presented.

ER STATS	November 2024
Total Patients Registered	495
Total Patients Seen	493
Admissions	2
Observations	13
Transfers to another facility	24
Code	1
Positive Outcomes	1
Expired (DOA)	0
AMA	9
Left without being seen (includes triage)	2
Left prior to be seen	7
Eloped (LDTX)	0
Returns to ED within 72 Hours	14
Returns w/same symptoms	8
Returns w/different symptoms	6
Patients received x-ray(ER)	127
# of x-rays (ER)	127
Outpatients received X-rays (ER)	212
# of x-rays (outpatient)	50
All Patients received X-ray	236
Total # of X-rays	236
Interpretations differed from radiologist.	0
Patients received CT Scans (ER)	65
# of CT scans (ER)	19
Outpatients Received CT Scans	18

# of CT scans	19
Interpretations differed from radiologist.	0
Cardiac Thrombolytic administrations	0
Stroke Thrombolytic administration	0
Mammograms	70

Monthly ER Test Totals/Positive Results November 2024			
Test Name	Total orders	Positive Results	% Positive
Flu A&B, Rapid	169	52	0.0%
Strep A, Rapid	140	8	0.0%
RSV (≤ 18 yrs. & ≥ 60 yrs)	35	1	0.0%
COVID-19 Swab, PCR/NAA	168	0	0.0%

The Lab also reported there were (0) patients without armbands.

- Mr. Shelton presented to the Board the Positivity Rates for November 2024

- Mr. Shelton reviewed and presented the safety committee notes of November 2024

7. **Safety Committee (11/01/2024 to 11/30/2024)**
 - a. Committee Reports
 1. Environment of Care

	Environment of Care Plans	Date Tested /Checked
1.	Equipment Management Plan	
	❖ Kenwood P25 Radio Test	Every 3 rd Thursday Next call November 21, 2024
	❖ Generator Test	11-18-24
2.	Safety/Risk Management Plan	
	❖ No activity – will continue to monitor	On Going
3.	Utilities Management Plan	
	❖ Line Isolation Test	11-27-24
	❖ Medical Gas Testing	11-27-2024
4.	Fire Prevention Plan/Life Safety Management Plan	
	❖ Fire Extinguisher Inspection	11-27- 24/11-28- 2024
	❖ Oxygen Cut Off Valves	11-27-24
	❖ Fire Marshall Annual Visit (ANNUALLY)	2026 unless drop in visit
	❖ Ground Fault Testing & Hospital Electrical Panels	11-26-24
5.	Security Management Plan	
	❖ In-Service for Lofton Workers	On-going
	Egress Lights Testing	11-27-24
6.	Hazardous Materials and Waste Management Plan	
	❖ Emergency Showers	11-26-24
7.	Emergency Management Plan	
	❖ Continuously Monitoring	On-going

2. Reports

a. Incident Reports

November 2024	
INCIDENTS	No. of Incidents
➤ Employee	0
➤ Physician	0
➤ Outpatient	0
➤ Visitor	0
➤ Occurrence	0

- Mr. Shelton reported 0 employee included for November.

7a) **Security Reports**

1. The hospital reports 0 safety and security events for the month of November. The staff have been working to increase rounds throughout the organization at the request of Mr. James Breaux.
2. Cameras were installed and added to the Pharmacy unit for increased visibility.
3. Smart Camera installed near the helipad is working well.
4. The helipad lights on 24hr until the eye is completed, no new issues to report. (H was re painted red for visibility).
5. Product Recall- No recalls currently to report

6. General Safety

1. Safety Skills continued for all staff (New Educator in place)
2. Internal and External drills (On-going)
3. The Fire Panel has been inspected and is functioning properly at this time.
4. Name Badges- Employee name tags must always be worn. (On-going)

8. Cyber-Security Committee - Mr. Shelton presented to the Board that there have been no active threats to our IT infrastructure. The team are working to ensure that all potential threats are quickly addressed.

9. Leadership Team- Mr. Shelton presented to the Board that staff had their Annual Holiday party on 12/13 at Rosie's Venue. Staff enjoyed food, games, music, and prizes from the leadership team.

9. Administrative

- Mr. Shelton reported no new administrative updates at this time.

a. Annual Training for All Staff: HIPPA Training, PPD Attestation, EMTALA, Anti-Trust, Workplace Violence, Ethics and Stark Law, Risk

Management- General Liability/ medical Malpractice/ Community and Stakeholder Training, and DEI for Healthcare. (Reminder to complete)

- b. Complaints
 - 1. There were 0 complaints received in November 2024.
- c. Pending Claims

NAME	FILED	CLOSED
Henry Mitchell	07/17/23	Closed
Jonathan Junior	11/07/2023	On-going
Donna Phillips	04/10/2024	On-going

C. CHAIRMAN REPORT

1. Mr. Bill - Updated Board and Audience of any changes that have been made this year for the organization.

D. OLD BUSINESS

- Mr. Shelton read items of Old Business to the Board without any discussion.

- 1. Applications for Review and Approval for Temporary Privileges and Reappointments. The following doctors were reviewed by the board.

Dr. Jeremiah Jansen	StatRad	Tele-Radiology	Permanent Full Privileges
Dr. Justin McCoy	StatRad	Tele-Radiology	Permanent Full Privileges
Dr. Darrin Jackson	Blue Angels	ER/Hospitalist	Permanent Full Privileges

VII. New Business

- Mr. Shelton read the Board Items for New Business. New Business items are: Applications for Review and Approval for Temporary & Full Privileges, Elections for Officers of the 2025 West Ascension Parish Hospital Service District Board of Commissioners, Annual Board Meeting Schedules for 2025, Annual Committee Meeting Schedules for 2025, Budget Review for Current Fiscal Year, and Addendum for Land Contract.

A. Applications for Review and Approval for Temporary & Full Privileges

Dr. Ryan Wolfort	Blue Angels	ER/Hospitalist	Permanent Full Privileges
Dr. Christopher Green	Tulane	Neurology	Permanent Full Privileges
Dr. Aaron Dumont	Tulane	Neurology	Permanent Full Privileges
Dr. Aimee Aysenne	Tulane	Neurology	Permanent Full Privileges
Dr. Justin Salerian	Tulane	Neurology	Permanent Full Privileges
Dr. Amy Kirby	StatRad	Radiology	Permanent Full Privileges

Mr. Shelton Anthony presented to the Board of Commissioners the listed physicians for Permanent Full Privileges- those physicians are: (Dr. Ryan Wolfort- Blue Angels ER/ Hospitalist, Dr. Christopher Green- Tulane Neurology, Dr. Aaron Dumont- Tulane Neurology, Dr. Aimee Aysenne- Tulane Neurology, Dr. Justin Saleian- Tulane Neurology, and Dr. Amy Kirby- StatRad Radiology.

Public Comment Period was entered to discuss Permanent Full Privileges.

On a motion made by Mr. Bill to accept and approve the listed physicians for Permanent Full Privileges and seconded by Mr. Falcon, this passed with 4 to 4 vote of Board of Commissioners.

B. Elections of Officers for the 2025 West Ascension Parish Hospital Service District. Officers for discussion are as follows: Chairman, Vice Chairman, Treasurer, Recording Secretary and Secretary.

- Per West Ascension Parish Hospital Service District Bylaws- the Current CEO (Mr. Shelton Anthony) is the Secretary for the Board of Commissioners.
- Public Comment Period requested to discuss.
 - Nomination for Officers- (Chairman of the Board, Vice Chairman of the Board, Treasurer of the Board, and Recording Secretary of the Board were requested. Public Comment Period requested for discussion.
 - On a nomination entered by Board Members, Mr. William Dawson was nominated for Chairman of the Board of Commissioners, Mr. Glen Price was nominated for Vice Chairman of the Board, Dr. Charie Mitchell Levy was nominated for Treasurer of the Board and Mr. Austin Wright was nominated for Recording Secretary of the Board.

- On a motion made by Mrs. Tayna, seconded by Mr. Falcon and unanimously carried, Mr. Bill Dawson was appointed Chairman of the Board of Commissioners, Mr. Glen Price was appointed Vice Chairman of the Board of Commissioners, Dr. Charie Mitchell Levy was appointed Treasurer of the Board of Commissioners, and Mr. Austin Wright was appointed as Recording Secretary for the Board of Commissioners for Year 2025.

C. Annual Board Meeting Schedule for 2025

- Mr. Anthony presented to the Board of Commissioners the 2025 Annual Board Meeting Schedule.
- Public Comment was entered to discuss the Annual Board Meeting Schedule.
- On a motion entered by Mrs. Tanya, seconded by Mr. Bill the Annual Board Meeting Schedule of 2025 was accepted and approved without corrections.

D. Annual Committee Meeting Schedule for 2025

- Mr. Anthony presented to the Board of Commissioners the 2025 Annual Committee Meeting.
- Public Comment was entered to discuss the Annual Committee Meeting Schedule.
- On a motion entered by Mr. Falcon, seconded by Mr. Glen the Annual Committee Meeting of 2025 was accepted and approved without corrections.

E. Budget Review for Current Fiscal Year

- Mr. Briceno presented to the Board of Commissioners the current Fiscal Year Budget Review.
- Public Comment was entered to discuss the current budget review.
- No motion was needed.

F. Addendum For Land Contract Update

- Mr. Briceno presented to the Board of Commissioners the invoice from Guillot Realty, Inc in the amount of \$1,800.
- Public Comment was entered to discuss the invoice from Guillot Realty, Inc.

- On a motion entered by _____, seconded by _____ the invoice of \$1,800 for Guillot Realty, Inc was accepted and approved on a vote of _____ to _____.
- On a motion entered by Mr. Bill, seconded by Mr. Falcon to come back to Addendum For Land Contract Update.

VII. Executive Session

No Executive Session was required

VII. Adjournment

- A. There being no further business to discuss, a motion for adjournment was made by Mr. Bill, seconded by Mr. Falcon and the motion carried at 6:53(PM).

William “Bill” Dawson, Chairman.

Mr. Shelton Anthony, CEO/ Secretary

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