

West Ascension Parish Hospital

Service District

Shelton Anthony, CEO
Secretary and Treasurer

Board of Commissioners:
William "Bill" Dawson, Chairman
Glen Price, Vice-Chairman
Charie Mitchell Levy, Board Member
Tanya Scott Mitchell, Board Member
Falcon Mire, Board Member

THURSDAY

August 29, 2024

6:00 pm

**West Ascension Parish Hospital Dining Room
301 Memorial Dr. Donaldsonville, La 70346**

BOARD OF COMMISSIONERS MEETING MINUTES

I. Call to Order

II. Roll Call

III. Public Comment

• **3A**

A motion was made by Bill Dawson, seconded by Glenn Price to talk about the Opioid program and what a partnership with the district attorney's office and West Ascension office on further options.

IV. Reading and Approval of Minutes from July 11, 2024

V. Reports of Standing Committees

A. Monthly Financial Reports: Standing Committee Meetings

1. Financial Report – Mr. Montanio
2. Sales Tax Report- Mr. Montanio

B. Monthly Standing Committee Meetings:

1. Medical Executive Committee- Mr. Anthony
2. Utilization Review Committee- Mr. Anthony
3. Operative and Invasive Procedures Committee- Mr. Shelton Anthony
4. Emergency Room Committee- Mr. Shelton Anthony
5. Safety Committee (06/01/2024 to 07/31/2024)- Mr. Shelton Anthony

- 6. Cyber Security Committee- Mr. Shelton Anthony
- 7. Leadership Team/ Administrative Update- Mr. Shelton Anthony

C. Chairman Report

VI. Old Business

- A. Applications for Review and Approval for Temporary Privileges and Reappointments- Mr. Anthony
- B. P&G Pathology Associates for Laboratory Coverage- Mr. Anthony
- C. Update on Inpatient Unit- Mr. Anthony
- D. Updates on Storage Facility and On-Going Construction Projects- Mr. Anthony
- E. SSA Agreement to Continue through October 2024- Mr. Anthony

VII. New Business

- A. Hospital Committee Assignments for the Upcoming Fiscal Year– Mr. Anthony
- B. LaPorte Overall Report for 2024- Mr. Montanio
- C. Chargemaster and Payor Increase Update- Mr. Montanio
- D. Update on Inpatient Unit- Mr. Breaux
- E. Update on the Storage Facility and On-going Renovations to the Hospital- Mr. Breaux
- F. Applications for Review and Approval for Temporary and Full Privileges- Mr. Anthony
- G. Lofton Security Agreement (Pay Scale Evaluation)- Mr. Anthony
- H. Discussion of “The Medicus Firm” for Recruiting Services of Family Medicine Physician- Mr. Anthony
- I. Southern Evaluation and Lormand Consulting Project Updates- Mr. Anthony
- J. Opioid Update for Ascension Parish- Mr. Anthony, Moved to public comment 3A (6:10 PM)
- K. Proposed Budget for Fiscal Year 2025- Mr. Montanio and Mr. Anthony

VIII. Executive Session

A. Land Discussion

- 1. Approval of Authority for Shelton Anthony to Purchase Land on Behalf of the District
- 2. Authority for Earles & Associates to complete Survey
- 3. Authority for Larry Buquoi to perform title Search and Closing for the Land

B. Lawsuits Updates

- a. Patient Lawsuit Junior- Mr. Anthony
- b. Patient Lawsuit Mitchell – Mr. Anthony
- c. Donna Phillips Claim – Mr. Miller

C. Hospital Organization

- 1. Update on Administrator Agreement
- 2. Update on Hospital Partnership (Opportunities)

IX. Adjournment

**WEST ASCENSION PARISH HOSPITAL
BOARD OF COMMISSIONERS MEETING**

This is a confidential report as it is a report of this Board of Commissioners and the exercise of its functions.

DATE: August 29, 2024

TIME: 6:00 pm

PLACE: West Ascension Parish Hospital

MEMBERS:

- Mr. William “Bill” Dawson, Chairman
- Mr. Glen Price, Vice Chairman
- Dr. Charie Mitchell Levy, Secretary/Treasurer
- Mrs. Tanya Scott Mitchell, Board Member
- Mr. Falcon Mire, Board Member
- Mr. Shelton Anthony, Interim Administrator

OTHERS PRESENT:

ABSENT: _____

HOSPITAL ATTORNEY: Kenneth Dupaty _____

GUEST:

I. CALL TO ORDER

- A. William Dawson called the meeting to order at 5:59 pm.

II. ROLL CALL

- A. (Any) was absent: All were present. Tayna came in at 6:03 PM

III. PUBLIC COMMENT

A. None

IV. READING AND APPROVAL OF MINUTES: by Shelton Anthony, Interim CEO

A. A motion by Falcon Mire to dispense the reading on the minutes and approve the minutes from July 11th, 2024 meeting. The motion was seconded by Tanya Mitchell and the motion passed.

V. Reports of Standing Committees

A. Monthly Reports were presented by exception only.

- Detoxification Unit (4 rooms)
- Car to center: get specifications and regulations for the center

1. Financial Report

a. The monthly financial report was presented by Bill Dawson . On a motion by Falcon Mire and a second by Tanya Mitchell, the financial report was accepted as presented. Sales Tax Report
Mr. John Montanio gave this report to the Board. The total sales taxes collected for the month of May 2024 was \$126,615.76. This total showed a decrease from May 2023 which was \$147,389.36.

2. Medical/Executive Committee

a. Mr. Shelton Anthony read this report to the Board. The MEC met on 8/20/2024 and approved the doctors due for recredentialing.

4. Utilization Review

a.

SOCIAL SERVICES	July 2024
Patient Visits	15
Consultations	5
Observations	6
Referrals	5

b.

MEDICAL REVIEW	July 2024
Medicaid Admits	0

c.

MONTHLY DENIALS	July 2024
Denials	1

d.

PHYSICIAN QUALITY PROBLEMS	July 2024
Acute / Observation Chart	1

Hospice Charts	0
Swing Charts	0
An incomplete chart would be missing one or more of the following: H & P, Discharge Summary, Unsigned Orders.	

e. Notice of Facility Quality Problems: 0 for July 2024.

f. Notice of Admission Denial:0 for July 2024.

g.

MEDICARE / LHCR REVIEW	July 2024
Acute / Observation Charts	1
Swing Charts	0
Hospice Charts	0
Inpatient Charts Requested for Review	0

h.

QA/I REVIEW	July 2024
ADMISSIONS (Observations not included)	
Acute Admissions	2
Observations	0
Swing Admissions	0
Hospice Admissions	0
DISCHARGES	
Acute Discharges	
● Acute Discharged - Home	2
● Acute Discharged – Another Facility	0
● Acute Discharged – Nursing Home	0
● Acute Discharged – Swing	0
● Acute Discharged – Hospice	0
● Acute Discharged – Left AMA (against medical advice)	0
Swing Discharges	0
Hospice Discharges	0
DEATHS	
Acute Deaths	0
Swing Deaths	0
Hospice Deaths	0

5. Operative and Invasive Procedures Committee

a. Wound Care Clinic

WOUND CARE CLINIC	July 2024
Patients seen	32
Specimen submitted	0

b. Emergency Department

EMERGENCY DEPT.	July 2024
Specimens received	0

c. Pathologist Review

PATHOLOGIST REVIEW	July 2024
Wound Care Specimens	0
OP/Emergency	0
Non-Gyn Cytologies	0

6. Emergency Room Committee

- a. The Medical Executive Committee reviewed the minutes of the Emergency Room Committee meeting. There were no objections to the minutes as presented.

ER STATS	July 2024
Total Patients Registered	465
Total Patients Seen	469
Admissions	2
Observations	8
Transfers to another facility	28
Code	1
Positive Outcomes	0
Expired (DOA)	1
AMA	12
Left without being seen (includes triage)	6
Left prior to be seen	3
Eloped (LDTX)	9
Returns to ED within 72 Hours	18
Returns w/same symptoms	17
Returns w/different symptoms	1
Patients received x-ray(ER)	94
# of x-rays (ER)	117
Outpatients received X-rays (ER)	103
# of x-rays (outpatient)	110
All Patients received X-ray	123

Total # of X-rays	123
Interpretations differed from radiologist.	1
Patients received CT Scans (ER)	174
# of CT scans (ER)	48
Outpatients Received CT Scans	54
# of CT scans	38
Interpretations differed from radiologist.	0
Cardiac Thrombolytic administrations	0
Stroke Thrombolytic administration	0
Mammograms	48

Monthly ER Test Totals/Positive Results June 2024			
Test Name	Total orders	Positive Results	% Positive
Flu A&B, Rapid	62	1	0%
Strep A, Rapid	40	1	0%
RSV (≤ 18 yrs. & ≥ 60 yrs)	6	0	0%
COVID-19 Swab, PCR/NAA	93	24	25.80%

The Lab also reported there were (0) patients without armbands.

7. Safety Committee (6/01/2024 to 7/31/2024)

a. Committee Reports

1. Environment of Care

	Environment of Care Plans	Date Tested /Checked
1.	Equipment Management Plan	
	❖ Kenwood P25 Radio Test	Monitoring
	❖ Generator Test	7-27-24
2.	Safety/Risk Management Plan	
	❖ No activity – will continue to monitor	On-going
3.	Utilities Management Plan	
	❖ Line Isolation Test	7-29-24
	❖ Medical Gas Testing	7-29-24

4.	Fire Prevention Plan/Life Safety Management Plan	
	❖ Fire Extinguisher Inspection	7/25 & 7/29
	❖ Oxygen Cut Off Valves	7-29-24
	❖ Fire Marshall Annual Visit (ANNUALLY)	Within Survey
	❖ Ground Fault Testing & Hospital Electrical Panels	7-29-24
5.	Security Management Plan	
	❖ No activity – will continue to monitor	On-going
	❖ Egress Lights Testing	7-29-24
6.	Hazardous Materials and Waste Management Plan	
	❖ Emergency Showers	7-29-24
7.	Emergency Management Plan	
	❖ No activity – will continue to monitor	On-going

2. Reports

a. Incident Reports

July 2024	
INCIDENTS	No. of Incidents
➤ Employee	1
➤ Physician	0
➤ Outpatient	0
➤ Visitor	0
➤ Occurrence	1

b. Security Reports

1. Security was reminded to always lock double doors leading into the Emergency Room. In addition, we have security now walking patients and staff to vehicles after dark. This has been good morale and positive improvements for on-going safety and concerns.

2. All keypads and badges are operational at this time. No issues to report.

c. Recalls

1. None to report.

D. General Safety

1. Safety Skills continued for all staff
2. Internal and External drills will be actual events held this year. These drills will be presented at a future safety meeting. Quarterly Fire Drills and Safety Inspections will be closely monitored.
3. Fire Panel has been inspected and is functioning properly at this time.
4. Name Badges- Employee name tags must always be worn.

New Business

1. EVS has been working diligently to ensure inpatient unit 10 rooms are clean and up to date.
2. Furniture and beds are scheduled for delivery
3. Executone (Nurse Call) completed, while television and phones are being installed.

8. Cyber-Security Committee

- 16 new cameras have been installed. In addition, there have been measures that have been in place to prevent any cyber security breaches that have targeted smaller organizations within the mid-west. There has been an anti-phishing campaign to educate employees and email security training has been sent to all employees (on-going).

9. Leadership Team

- a. Nothing to report at this time

10. Administrative

- a. Executive Assistant has started.

b. Complaints

1. There was 1 complaints received in July 2024.

c. Pending Claims

NAME	FILED	CLOSED
Henry Mitchell	07/17/23	On-going
Jonathan Junior	11/07/2023	On-going
Donna Phillips	04/10/2024	On-going
Diggs-Causey	12/13/2022	Closed on 5/20/2024

d.

C. CHAIRMAN REPORT

1. Bill doesn't have anything to report

DI. OLD BUSINESS

A. Applications for Review and Approval for Temporary Privileges and Reappointments. The following doctors were reviewed by the board

Dr. Michael Moser	StatRad	Virtual Radiology	Review
Dr. Hassan Al-Balas	StatRad	Virtual Radiology	Approval
Dr. Janet Amundson	StatRad	Virtual Radiology	Approval
Dr. Neil Anand	StatRad	Virtual Radiology	Approval
Dr. Shannon Bownds	StatRad	Virtual Radiology	Approval
Dr. Jonathan Coll	StatRad	Virtual Radiology	Approval
Dr. Robert Farrell	StatRad	Virtual Radiology	Approval
Dr. James Frencher	StatRad	Virtual Radiology	Approval
Dr. Xavier Garcia-Rojas	StatRad	Virtual Radiology	Approval
Dr. Howard Heller	StatRad	Virtual Radiology	Approval
Dr. Matthew Hermann	StatRad	Virtual Radiology	Approval
Dr. Richard Hollis	StatRad	Virtual Radiology	Approval
Dr. Michael Karachalios	StatRad	Virtual Radiology	Approval
Dr. David Karlin	StatRad	Virtual Radiology	Approval
Dr. Kambrie Kato	StatRad	Virtual Radiology	Approval
Dr. Archana Lucchesi	StatRad	Virtual Radiology	Approval
Dr. Olufolajimi Obembe	StatRad	Virtual Radiology	Approval
Dr. Zachary Roeder	StatRad	Virtual Radiology	Approval
Dr. Jason Shou	StatRad	Virtual Radiology	Approval
Dr. Dustin Simpson	StatRad	Virtual Radiology	Approval
Dr. Ajay Singh	StatRad	Virtual Radiology	Approval
Dr. Daniel Strauchler	StatRad	Virtual Radiology	Approval
Dr. Gregory Thalken	StatRad	Virtual Radiology	Approval
Dr. Shota Yamamoto	StatRad	Virtual Radiology	Approval
Dr. Theresa Yuk	StatRad	Virtual Radiology	Approval

The following physicians were presented to the Board for review: on a motion by Falcon Mire, all physicians were moved to be recredential the above-mentioned doctors. Glen Price seconded this motion and the motion passed.

No motion was required for temporary emergency privileges.

B. Proposed P& G Pathology Associates for Laboratory Coverage.

On a motion by Charie Levy, seconded by Falcon Mire, the proposed P& G Pathology Associates Contract for Laboratory Coverage has been approved.

C. Update on Inpatient Unit

Mr. Shelton Anthony presented to the Board, on a motion by Glen Price, seconded by Charie Mitchell, the latest updates.

D. Update on Storage Facility and On-Going Construction Renovation Projects
 Mr. Shelton Anthony presented to the Board, on a motion by Glen Price, seconded by Charie Mitchell, the updates to the storage facility and the on-going construction renovations projects.

E. SSA Agreement to Continue through October 2024. (Rudy Gomez)
 Mr. Shelton Anthony presented the continued SSA Agreement to the Board. On a motion by Glen Price, seconded by Charie Levy, the Continuation of the SSA Agreement through October 2024 was adopted.

VI. New Business

1. Proposed Hospital Committee Assignments for the upcoming Fiscal Year was presented by Mr. Shelton Anthony to the full Board for Review. On a motion by Falcon Mire, seconded by Glen Price the proposed hospital committee assignments were approved.
2. LaPorte CPAs and Business Advisors Overall Report for 2024 was presented by Mr. John Montanio to the full Board for Review. On a motion by Falcon Mire, seconded by Charie Mitchell the update provided by LaPorte CPAs and Business Advisors was accepted.
3. Chargemaster and Payor Increase update presented to the Full Board by Mr. John Montanio.
4. Update on Inpatient Unit presented by Mr. James Breaux.
5. Update on Storage Facility and Ongoing Renovations for the hospital presented by Mr. James Breaux.
6. Applications for Review and Approval for Temporary Privileges and Reappointments. The following doctors were reviewed by the board.

Dr. Chad Aultman	Baton Rouge Radiology	Virtual Radiology	Emergency Temporary Privileges
Dr. Oriano Sanchez	Tulane Center for Clinical Neurosciences	Tele- Stroke	Reappointment for Permanent Full Privileges
Dr. Hyder Tamton	Tulane Center for Clinical Neurosciences	Tele- Stroke	Reappointment for Permanent Full Privileges
Dr. Tracy Rauch	Pathology Group Of Louisiana	Laboratory	Permanent Full Privileges

Falcon Mire moved to re-credential, extend emergency temporary privileges and full privileges for the doctors mentioned above. Glenn Price seconded this motion, and the motion passed.

7. Lofton Security Agreement presented to Full Board, by Mr. Shelton Anthony for consideration of pay scale increase from \$9.50hr to

- \$14.00 for living wage standard. On a motion by Glen Price, second by Charie Levy, the motion to increase wage was approved.
8. On a discussion presented by Mr. Shelton Anthony to enact “The Medicus Firm” to engage with recruiting services of Family Medicine Physician. On a motion by _____, and second by _____, this motion carries.
 9. On an Update for services conducted by Southern Evaluation and Lormand Consulting presented by Mr. Shelton Anthony.
 10. Discussion enacted by Mr. Shelton Anthony to present on Opioid Update for Ascension Parish and Partnership with West Ascension Parish Hospital Service District d/b/a Prevost Memorial Hospital.
 11. Presented by Mr. John Montanio and Mr. Shelton Anthony, the 2025 Fiscal Year Budget for discussion. On a motion presented by Glen Price, seconded by Tanya Mitchell the 2025 Annual Budget was approved. The budget will be presented for discussion at the Parish Council on September 5th 2024.

VII. Executive Session

It was moved by Falcon Mire and seconded by Glen Price to go into executive session at 7:47 PM. On a roll call of all present Board of Commissioners

A. Land Discussion

- a. Approval for Mr. Shelton Anthony, to purchase Tax Parcel #1518400 (6 acres only) & Parcel #1508400 on behalf of West Ascension Parish Hospital Service District. On a vote of 5 to 0, it is approved for the purchase of Tax Parcel #1518400 and Parcel #1508400**
- b. Approval for Earles & Associates to complete surveying services of Tax Parcel #1518400 (6 acres only) & Parcel #1508400. On a vote of 5 to 0, it is approved for Earles & Associates to complete surveying services of Tax Parcel #1518400 and Parcel #1508400**
- c. Approval for Larry Buquoi to conduct Title Search and Closing of both Tax Parcels #1518400 (6 acres only) and Parcel #1508400. On a vote of 5 to 0, it is approved for Larry Buquoi to complete the title search of tax parcels #1518400 and Parcel #1508400**

B. Lawsuits Update

- d. Henry Mitchell Update- Mr. Anthony**
 - e. Jonathan Junior Update- Mr. Anthony**
 - f. Donna Phillips Update- Mr. Anthony**
- (All updates presented to full board- Mr. Anthony)**

C. Hospital Organization

- D. Update on Hospital Partnership (Opportunities) – Mr. Bill Dawson**

- Moved in the first item. It was moved that the Board of Commissioners move to send a letter of thanks to Ochsner and move to draft additional questions for clarity from BRG and The Lake. On a roll count with all members present this is moved.

E. Update on Administrator (Agreement) – Mr. Glen Price

- **On a roll vote, it was approved for Mr. Shelton to become permanent CEO with a \$130k salary for one year.**

A motion was made by Falcon Mire, seconded by Bill Dawson to come out of executive session at 8:14 PM

VII. Adjournment

- A. There being no further business to discuss, a motion for adjournment was made by Falcon Mire, seconded by 8:43 PM and the motion carried.

William “Bill” Dawson, Chairman.

Mr. Shelton Anthony, Interim CEO