

# *West Ascension Parish Hospital*

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## *Service District*

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Shelton Anthony, Interim CEO  
Secretary and Treasurer

Board of Commissioners:  
William "Bill" Dawson, Chairman  
Glen Price, Vice-Chairman  
Charie Mitchell Levy, Board Member  
Tanya Scott Mitchell, Board Member  
Falcon Mire, Board Member

**THURSDAY**

**July 11, 2024**

**6:00 pm**

**West Ascension Parish Hospital Dining Room  
301 Memorial Dr. Donaldsonville, La 70346**

### **BOARD OF COMMISSIONERS MEETING MINUTES**

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
- IV. Reading and Approval of Minutes from May 7<sup>th</sup> and May 30<sup>th</sup>, 2024**
- V. Reports of Standing Committees**
  - A. Monthly Standing Committee Meetings
    - 1. Financial Report – Mr. Montanio
    - 2. Medical Executive Committee- Mr. Anthony
    - 3. Utilization Review Committee- Mr. Anthony
    - 5. Operative and Invasive Procedures Committee- Mr. Anthony
    - 6. Emergency Room Committee – Mr. Anthony
    - 7. Safety Committee (5/01/2024 to 6/30/2024)- Mr. Anthony
    - 8. Cyber Security Committee – Mr. Anthony
    - 8. Leadership Team – Mr. Anthony
  - B. Chairman Report.
- VI. Old Business**
  - A. Bayou Signs- Mr. Montanio
  - B. Approved Policies Review- Mr. Anthony

- C. Cancellation with Christ Jesus Ministries- Mr. Anthony
- D. By Laws Review- Mr. Bill Bourgeois
- E. Physician Updates- (Dr. Coker and Dr. Idowu)- Mr. Anthony

**VII. New Business**

- A. Applications for Review and Approval for Temporary Privileges and Reappointments – Mr. Anthony
- B. P&G Pathology Associates for Laboratory Coverage- Mr. Anthony
- C. Update on Inpatient Unit- Mr. Anthony
- D. Updates on Storage Facility and On-Going Construction Projects- Mr. Anthony
- E. SSA Agreement to Continue through October 2024- Mr. Anthony

**VIII. Executive Session**

**A. LAWSUITS UPDATES**

- a. Update on Diggs & Causey vs. Prevost. – Mr. Miller
- b. Patient Lawsuit Junior- Mr. Anthony
- c. Patient Lawsuit Mitchell – Mr. Anthony
- d. Donna Phillips Claim – Mr. Miller
- e. Forensic Auditor- Mr. Anthony
- g. Health Care Organizations Review- Mr. Dawson
- f. Development Update- Mr. Dawson

**IX. Adjournment**

**WEST ASCENSION PARISH HOSPITAL  
BOARD OF COMMISSIONERS MEETING**

This is a confidential report as it is a report of this Board of Commissioners and the exercise of its functions.

**DATE:** July 11, 2024

**TIME:** 6:00 pm

**PLACE:** West Ascension Parish Hospital

**MEMBERS:**

Mr. William “Bill” Dawson, Chairman  
Mr. Glen Price, Vice Chairman  
Dr. Charie Mitchell Levy, Secretary/Treasurer  
Mrs. Tanya Scott Mitchell, Board Member  
Mr. Falcon Mire, Board Member  
Mr. Shelton Anthony, Interim Administrator

**OTHERS PRESENT:**

Mr. John Montanio, Interim CFO

**ABSENT:** NONE

**HOSPITAL ATTORNEY:** Kenneth Dupaty Present

**GUEST:**

**I. CALL TO ORDER**

A. The meeting was called to order by Bill Dawson, Chairman at 6:00 pm.

**II. ROLL CALL**

A. (Any) was absent NONE

**III. PUBLIC COMMENT**

A. None

**IV. READING AND APPROVAL OF MINUTES: by Shelton Anthony, Interim CEO**

- A. A motion by Charie Michell to dispense the reading on the minutes and approve the minutes from both May 7<sup>th</sup> and May 30<sup>th</sup> meetings. The motion was seconded by Falcon Mire and the motion passed.

**V. Reports of Standing Committees**

- A. Monthly Reports were presented by exception only.

**1. Financial Report**

- a. The monthly financial report was presented by Mr. Shelton Anthony. On a motion by Falcon Mire and a second by Tanya Mitchell, the financial report was accepted as presented. Sales Tax Report  
Mr. John Montanio gave this report to the Board. The total sales taxes collected for the month of April 2024 was \$139,527.13. This total showed a decrease from April 2023 which was \$147,588.30.

**2. Medical/Executive Committee**

- a. Mr. Shelton Anthony read this report to the Board. The MEC met on 6/18/2024 and approved the doctors due for recredentialing.

**4. Utilization Review**

a.

<b>SOCIAL SERVICES</b>	<b>June 2024</b>
Patient Visits	23
Consultations	13
Observations	2
Referrals	13

b.

<b>MEDICAL REVIEW</b>	<b>June 2024</b>
Medicaid Admits	0

c.

<b>MONTHLY DENIALS</b>	<b>June 2024</b>
Denials	0

d.

<b>PHYSICIAN QUALITY PROBLEMS</b>	<b>June 2024</b>
Acute / Observation Chart	0
Hospice Charts	0
Swing Charts	0
An incomplete chart would be missing one or more of the following: H & P, Discharge Summary, Unsigned Orders.	

- e. Notice of Facility Quality Problems: 0 for June 2024.

- f. Notice of Admission Denial: 0 for June 2024.

g.

<b>MEDICARE / LHCR REVIEW</b>	<b>June 2024</b>
Acute	2
Swing	0
Hospice	0
Inpatient Charts Requested for Review	0

h.

<b>QA/I REVIEW</b>	<b>June 2024</b>
<b>ADMISSIONS</b> (Observations not included)	
Acute Admissions	0
Observations	6
Swing Admissions	0
Hospice Admissions	0
<b>DISCHARGES</b>	
Acute Discharges	
● Acute Discharged - Home	1
● Acute Discharged – Another Facility	2
● Acute Discharged – Nursing Home	0
● Acute Discharged – Swing	0
● Acute Discharged – Hospice	0
● Acute Discharged – Left AMA (against medical advice)	0
Swing Discharges	0
Hospice Discharges	0
<b>DEATHS</b>	
Acute Deaths	1
Swing Deaths	0
Hospice Deaths	0

**5. Operative and Invasive Procedures Committee**

a. Wound Care Clinic

<b>WOUND CARE CLINIC</b>	<b>June 2024</b>
Patients seen	52
Specimen submitted	0

b. Emergency Department

<b>EMERGENCY DEPT.</b>	<b>June 2024</b>
Specimens received	0

c. Pathologist Review

<b>PATHOLOGIST REVIEW</b>	<b>June 2024</b>
Wound Care Specimens	0
OP/Emergency	0
Non-Gyn Cytologies	0

6. **Emergency Room Committee**

- a. The Medical Executive Committee reviewed the minutes of the Emergency Room Committee meeting.  
There were no objections to the minutes as presented.

<b>ER STATS</b>	<b>June 2024</b>
Total Patients Registered	432
Total Patients Seen	427
Admissions	1
Observations	6
Transfers to another facility	36
Code	1
Positive Outcomes	0
Expired (DOA)	1
AMA	3
Left without being seen (includes triage)	5
Left prior to be seen	5
Eloped (LDTX)	1
Returns to ED within 72 Hours	7
Returns w/same symptoms	4
Returns w/different symptoms	3
Patients received x-ray(ER)	105
# of x-rays (ER)	119
Outpatients received X-rays (ER)	110
# of x-rays (outpatient)	189
All Patients received X-ray	229
Total # of X-rays	229
Interpretations differed from radiologist.	0
Patients received CT Scans (ER)	174
# of CT scans (ER)	48
Outpatients Received CT Scans	54
# of CT scans	38
Interpretations differed from radiologist.	0
Cardiac Thrombolytic administrations	0
Stroke Thrombolytic administration	0

Mammograms	48
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<b>Monthly ER Test Totals/Positive Results June 2024</b>			
<b>Test Name</b>	<b>Total orders</b>	<b>Positive Results</b>	<b>% Positive</b>
Flu A&B, Rapid	20	0	0%
Strep A, Rapid	23	3	13.04%
RSV (≤18 yrs. & ≥60 yrs)	1	0	0%
COVID-19 Swab, PCR/NAA	33	4	12.12%

The Lab also reported there were ( \_1\_ ) patients without armbands.

**7. Safety Committee (5/01/2024 to 6/30/2024)**

a. Committee Reports

1. Environment of Care

	<b>Environment of Care Plans</b>	<b>Date Tested /Checked</b>
1.	Equipment Management Plan	
	❖ Kenwood P25 Radio Test	6-1-24
	❖ Generator Test	6-24-24
2.	Safety/Risk Management Plan	
	❖ No activity – will continue to monitor	On-going
3.	Utilities Management Plan	
	❖ Line Isolation Test	6-11-24
	❖ Medical Gas Testing	6-11-24
4.	Fire Prevention Plan/Life Safety Management Plan	
	❖ Fire Extinguisher Inspection	6-11/14/18-24
	❖ Oxygen Cut Off Valves	6-10-24
	❖ Fire Marshall Annual Visit (ANNUALLY)	Within Survey
	❖ Ground Fault Testing & Hospital Electrical Panels	6-18-24
5.	Security Management Plan	

	❖ No activity – will continue to monitor	On-going
	❖ Egress Lights Testing	6-10-24
6.	Hazardous Materials and Waste Management Plan	
	❖ Emergency Showers	6-10-24
7.	Emergency Management Plan	
	❖ No activity – will continue to monitor	On-going

2. Reports

a. Incident Reports

<b>June 2024</b>	
<b>INCIDENTS</b>	<b>No. of Incidents</b>
➤ Employee	1
➤ Physician	0
➤ Outpatient	0
➤ Visitor	0
➤ Occurrence	0

b. Security Reports

1. Doors continue to be monitored. In addition, we have added badge access for the following areas: Rear Entrance, Front Entrance, Administration, Human Resources, and Materials Management. This adds to our existing badge access. Physicians and staff have been handed their badges.
2. Cameras have been added and updated for the hospital and the van for safety concerns.
3. Van lift gate has been repaired and air conditioning has been updated.
4. Proposed Lofton Contract Services- for wage increase from \$9.50hr since 2015, proposed to increase to \$14.00 per hour. Would also propose having 24hr coverage due to uptick in violent crimes within the last several months.

c. Recalls

1. None to report.



- d. General Safety
  - 1. Safety Skills continued for all staff
  - 2.
- e. New Business
  - 1. ID Badges to be worn at all times, Parking Lots are painted and, staff parking area is open.
  - 2. Staff uniforms have been addressed within our Uniform Policy- this allows for non-clinical staff to be dressed in semi- business attire and clinical staff to be in scrubs. (Allows for patients and staff to immediately determine staff roles).
  - 3. Lab Panoramic System is working properly with staff being able to view patients in the lobby area. This also has allowed for our patient turnaround time to decrease so that we can improve patient satisfaction.

**8. Cyber-Security Committee**  
a. Nothing to report at this time

**9. Leadership Team**  
a. Nothing to report at this time

**10. Administrative**  
a. Executive Assistant search active

- b. Complaints
  - 1. There were 0 complaints received in June 2024.

c. Pending Claims

NAME	FILED	CLOSED
Henry Mitchell	07/17/23	
Jonathan Junior	11/07/2023	
Donna Phillips	04/10/2024	
Diggs-Causey	12/13/2022	Closed on 5/20/2024

d.

**C. CHAIRMAN REPORT**  
1. No update.

**VI. OLD BUSINESS**

- A. Update on the status of the Chauvin Invoices and Contract.

1. Per Mr. Ken Dupaty, an update will be discussed in the Executive Session.
- B. By Laws Review/Update – Bill Bourgeois, Atty.
1. No updates to report.
- C. Hospital Van Update
1. A new driver has been secured and the first patient transports have happened, the word is now getting around. Everything went well.
- D. Organizational Chart
1. We are presenting an upgraded organizational chart for the board to review. On a motion by Mr. Glen Price, seconded by Mrs. Tanya Mitchell, and the motion carried.

**VII. New Business**

- A. Applications for Review and Approval for Temporary Privileges and Reappointments. The following doctors were reviewed by the board.

Dr. Michael Moser	StatRad	Virtual Radiology	Review
Dr. Hassan Al-Balas	StatRad	Virtual Radiology	Approval
Dr. Janet Amundson	StatRad	Virtual Radiology	Approval
Dr. Neil Anand	StatRad	Virtual Radiology	Approval
Dr. Shannon Bownds	StatRad	Virtual Radiology	Approval
Dr. Jonathan Coll	StatRad	Virtual Radiology	Approval
Dr. Robert Farrell	StatRad	Virtual Radiology	Approval
Dr. James Frencher	StatRad	Virtual Radiology	Approval
Dr. Xavier Garcia-Rojas	StatRad	Virtual Radiology	Approval
Dr. Howard Heller	StatRad	Virtual Radiology	Approval
Dr. Matthew Hermann	StatRad	Virtual Radiology	Approval
Dr. Richard Hollis	StatRad	Virtual Radiology	Approval
Dr. Michael Karachalios	StatRad	Virtual Radiology	Approval
Dr. David Karlin	StatRad	Virtual Radiology	Approval
Dr. Kambrie Kato	StatRad	Virtual Radiology	Approval
Dr. Archana Lucchesi	StatRad	Virtual Radiology	Approval
Dr. Olufolajimi Obembe	StatRad	Virtual Radiology	Approval
Dr. Zachary Roeder	StatRad	Virtual Radiology	Approval
Dr. Jason Shou	StatRad	Virtual Radiology	Approval
Dr. Dustin Simpson	StatRad	Virtual Radiology	Approval
Dr. Ajay Singh	StatRad	Virtual Radiology	Approval
Dr. Daniel Strauchler	StatRad	Virtual Radiology	Approval
Dr. Gregory Thalken	StatRad	Virtual Radiology	Approval
Dr. Shota Yamamoto	StatRad	Virtual Radiology	Approval
Dr. Theresa Yuk	StatRad	Virtual Radiology	Approval

Falcon Mire moved to recredential the above-mentioned doctors. Glen Price seconded this motion and the motion passed.

The following physicians were presented to the Board for review:


No motion was required for temporary emergency privileges.

- B. Proposed P& G Pathology Associates for Laboratory Coverage.  
On a motion by Charie Levy, seconded by Falcon Mire, the proposed P& G Pathology Associates Contract for Laboratory Coverage has been approved.
- C. Update on Inpatient Unit  
Mr. Shelton Anthony presented to the Board, on a motion by Glen Price, seconded by Charie Mitchell, the latest updates.
- D. Update on Storage Facility and On-Going Construction Renovation Projects  
Mr. Shelton Anthony presented to the Board, on a motion by Glen Price, seconded by Charie Mitchell, the updates to the storage facility and the on-going construction renovations projects.
- E. SSA Agreement to Continue through October 2024. (Rudy Gomez)  
Mr. Shelton Anthony presented the continued SSA Agreement to the Board. On a motion by Glen Price, seconded by Charie Levy, the Continuation of the SSA Agreement through October 2024 was adopted.

**VIII. Executive Session**

It was moved by Charie Mitchell and seconded by Glen Price to go into executive session at 6:57 pm.

**A. LAWSUIT UPDATES**

- a. **Update on Diggs & Causey vs. Prevost. – Mr. Miller**
- b. **Patient Lawsuit Junior- Mr. Anthony**
- c. **Patient Lawsuit Mitchell- Mr. Anthony**
- d. **Donna Phillips Claim – Mr. Miller**
- e. **Forensic Auditor- Mr. Anthony**
- g. **Health Care Organizations Review- Mr. Dawson and Mr. Gomez**
- f. **Development Update- Mr. Dawson**

A motion was made by Charie Mitchell, seconded by Falcon Mire to come out of executive session at 7:59 pm.

**IX. Adjournment**

- A. There being no further business to discuss, a motion for adjournment was made by Falcon Mire, seconded by Tanya Mitchell and the motion carried.

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William “Bill” Dawson, Chairman.

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Mr. Shelton Anthony, Interim CEO