

West Ascension Parish Hospital Service District Board of Commissioners Meeting Agenda

Date: July 14, 2026

Time: 5:00 PM

Location: West Ascension Parish Hospital – Board Room
301 Memorial Drive, Donaldsonville, LA

1. Call to Order

2. Roll Call

3. Public Comment

4. New Business

A. Consideration and Approval of the Audit Corrective Action Plan and Related Compliance Policies in Response to Louisiana Legislative Auditor Findings

5. Executive Session

Motion to enter Executive Session pursuant to applicable provisions of the Louisiana Open Meetings Law to discuss matters related to the Louisiana Legislative Auditor findings, compliance issues, and/or potential litigation arising therefrom, if discussion in open session would be detrimental to the Hospital's position.

6. Reconvene in Open Session

7. Action on Matters Discussed in Executive Session (If Any)

8. Adjournment



**WEST ASCENSION PARISH HOSPITAL BOARD OF COMMISSIONERS
SPECIAL BOARD MEETING**

This is a confidential report, as it is a report of this Board of Commissioners and the exercise of its functions.

DATE: July 14, 2026

TIME: 5:00 PM

PLACE: West Ascension Parish Hospital

MEMBERS:

Mr. William “Bill” Dawson, Chairman
Mr. Falcon Mire, Vice-Chairman
Dr. Charie Mitchell Levy, Secretary/Treasurer
Ms. Tanya Scott Mitchell, Board Member
Mrs. LaDarby Williams, Board Member
Mr. Shelton Anthony, Administrator

OTHERS PRESENT:

ABSENT: Mr. Falcon Mire

HOSPITAL ATTORNEY: Kenneth Dupaty

GUEST: _____

I. CALL TO ORDER

Mr. Dawson called the meeting of the West Ascension Parish Hospital Service District to order at 5:00 PM



II. INVOCATION and PLEDGE of ALLEGIANCE

The Pledge of Allegiance was led by Mr. Dawson. Prayer was led by Mr. Anthony

III. ROLL CALL

By Roll Call of all Board Members, Mr. Wright asked for present from Board Members:

Mr. Dawson (Present)___ ✓ ___, (Absent)_____

Dr. Levy (Present)___, (Absent)___ ✓ ___ (Absent at Roll Call)

Mrs. Williams (Present) ___ ✓ ___, (Absent)_____

Ms. Mitchell (Present)___ ✓ ___, (Absent)_____

Mr. Mire (Present)___, (Absent)___ ✓ _____

Mr. Anthony (Present)___ ✓ ___, (Absent)_____

V. Public Comment Period

Speaker: Mr. Kyle Rome

Agenda Item: Resolution Audit

Response: Mr. Rome spoke on the Resolution Audit and talked about how he says he cares about the future of West Ascension Parish Hospital and believes the audit should be seen as an opportunity to improve the hospital, increase transparency, and rebuild public trust, not just as a review of past mistakes. He explains that he went back and reviewed the official Board of Commissioners meeting minutes. Based on those records, he found that former Commissioner Glenn Price participated in and voted on many of the same budgets, wage increases, programs, projects, and initiatives that are now being questioned.

Board Answer: No action was taken.



Speaker: Mrs. Sandra Rose

Agenda Item: Audit

Response: Mrs. Rose spoke on the Audit, believes the negative comments and criticism directed at West Ascension Parish Hospital are unfair. She encourages residents of Ascension Parish to support the hospital rather than criticize it. She praises the current CEO and administration, calling them the best the hospital has ever had, and says the hospital has made significant progress under their leadership. She closes by expressing appreciation for the CEO and saying she believes the hospital would not be where it is today without him.

Board Answer: No action was taken.

Speaker: Mr. Wayne Hoop

Agenda Item: Audit

Response: Mr. Wayne spoke on the Audit, he addresses the audit finding regarding non-compliance with Louisiana's Public Bid Law on a previous renovation project. He explains that the hospital's leadership was managing several major projects at once as part of efforts to transform and improve the hospital, and that the work required specialized, qualified contractors to complete healthcare-related upgrades.

Board Answer: No action was taken.

Speaker: Mrs. Lisa Albarado

Agenda Item: Audit

Response: Mrs. Albarado spoke on the audit and addressed the audit finding concerning the delayed filing of the hospital's financial statements. She assures the Board and the public that management is committed to meeting all future state reporting deadlines and preventing similar delays. She explains that the hospital has already implemented a corrective action plan, which includes assigning a newly contracted CPA to serve as the primary liaison with the external auditors to improve communication and speed up information requests. She also states that financial records will be provided to the audit team as soon as the fiscal year 2026 audit engagement begins, and that management will give the Board monthly progress updates to closely monitor the audit process.

Board Answer: No action was taken.



Speaker: Mr. Glenn Price

Agenda Item: Audit Report

Response: Mr. Price spoke on the audit. Glenn Price introduces himself as president of Sunrise Medical Group and says the organization's role is to monitor public officials and public entities, including the hospital. He states that his group previously helped expose problems at the hospital, which he says contributed to the removal of the former Board and the resignation of former leadership. He says his organization will continue speaking out whenever it believes public funds are being mishandled, arguing that public officials must be held accountable for taxpayer money. Price points to this as an example of what he believes is inconsistent treatment and poor oversight. He emphasizes that the audit findings were made by the Louisiana Legislative Auditor, not by his organization, and says the report was serious enough that it was referred to other authorities. He concludes by urging the current Board of Commissioners to fulfill its oversight responsibilities, stating that he hopes they will avoid the mistakes he believes led to the removal of the previous Board.

Board Answer: No action was taken.

Speaker: Ms. Shantelle Daigle

Agenda Item: YouTube Fix

Response: Ms. Daigle commends the Board's commitment to transparency through public meetings but emphasizes that citizens will continue closely monitoring and holding the Board accountable whenever they believe transparency or proper governance is lacking.

Board Answer: No action was taken.

Speaker: Mrs. Shiela Solomon

Agenda Item: Community

Response: Sheila Solomon thanks CEO Shelton Anthony for supporting and rebuilding the Ladies Auxiliary, credits his leadership with expanding community outreach and hospital growth, and praises his commitment to quality patient care.

Board Answer: No action was taken.



VII. New Business

1. Consideration and Approval of the Audit Corrective Action Plan and Related Compliance Policies in Response to Louisiana Legislative Auditor Findings

Item 1: Board Resolution 2026-07 with Audit Corrective Action Plans

"Members of the Board, the first item requiring formal approval is Board Resolution 2026-07. This resolution formally adopts the overarching Audit Corrective Action Plan framework to address all outstanding findings from the Louisiana Legislative Auditor's report.

Mr. Anthony, at this time, requested a motion to Board Members to approve Board Resolution 2026-07."

Motion made by Mrs. Williams, seconded by Ms. Mitchell to approve Board Resolution 2026-07.

Vote:

Ayes: Mr. Dawson, Mrs. Williams, Ms. Mitchell

Nays: None

Item 2: Public Records Request Policy 2026.07.14.1

"The next item is Public Records Request Policy number 2026.07.14.1. This policy establishes the centralized workflows for compliance with La. R.S. 44, formally designates our Public Records Custodian, and mandates strict statutory logging and timeline adherence.

Mr. Anthony, at this time, requested a motion to Board Members to approve Public Records Request Policy 2026.07.14.1."

Motion made by Ms. Mitchell, seconded by Mrs. Williams to approve Public Records Request Policy 2026.07.14.1.

Vote:

Ayes: Ms. Mitchell, Mrs. Williams, Mr. Dawson

Nays: None



Item 3: Open Meetings and Executive Session Policy 2026.07.14.2

"The third item is Open Meetings and Executive Session Policy number 2026.07.14.2. This policy ensures strict alignment with La. R.S. 42, explicitly requiring that all public notices and minutes for Executive Sessions involving litigation include the formal lawsuit title, case number, and court jurisdiction.

Mr. Anthony, at this time, requested a motion to Board Members to approve Open Meetings and Executive Session Policy 2026.07.14.2."

Motion made by Mrs. Williams, seconded by Ms. Mitchell to approve Open Meetings and Executive Session Policy 2026.07.14.2.

Vote:

Ayes: Mrs. Williams, Ms. Mitchell, Mr. Dawson

Nays: None

Item 4: Dual Employment and Outside Government Employment Policy 2026.07.14.3

"The fourth item is Dual Employment and Outside Government Employment Policy number 2026.07.14.3. This policy establishes a mandatory annual disclosure protocol for all hospital district employees under the provisions of La. R.S. 42:61.

Mr. Anthony, at this time, requested a motion to Board Members to approve Dual Employment and Outside Government Employment Policy 2026.07.14.3."

Motion made by Ms. Mitchell, seconded by Mrs. Williams to approve Dual Employment and Outside Government Employment Policy 2026.07.14.3.

Vote:

Ayes: Mr. Dawson, Ms. Mitchell, Mrs. Williams

Nays: None



Item 5: Audit Findings Corrective Actions Policy 2026.07.14.4

"The fifth item is Audit Findings Corrective Actions Policy number 2026.07.14.4. This document details the specific technical operational checklists and workflows required to address the immediate accounting deficiencies cited by the auditors.

Mr. Anthony, at this time, requested a motion to Board Members to approve Audit Findings Corrective Actions Policy 2026.07.14.4."

Motion made by Mrs. Williams, seconded by Ms. Mitchell to approve Audit Findings Corrective Actions Policy 2026.07.14.4.

Vote:

Ayes: Mr. Dawson, Mrs. Williams, Ms. Mitchell

Nays: None

Item 6: Public Expenditures Policy 2026.07.14.5

"The sixth item is Public Expenditures Policy number 2026.07.14.5. This policy aligns the District with Article VII, Section 14 of the Louisiana Constitution by issuing a strict ban on all direct donations, sponsorships, and handouts to individuals or generic events.

Mr. Anthony, at this time, requested a motion to Board Members to approve Public Expenditures Policy 2026.07.14.5."

Motion made by Ms. Mitchell, seconded by Mrs. Williams to approve Public Expenditures Policy 2026.07.14.5.

Vote:

Ayes: Mr. Dawson, Ms. Mitchell, Mrs. Williams

Nays: None



- At the conclusion of Item 6, Dr. Levy joined the meeting and was recognized as present for the remainder of the meeting. She participated in the consideration of all subsequent agenda items.

Item 7: Cooperative Endeavor Agreement Policy 2026.07.14.6

"The seventh item is Cooperative Endeavor Agreement Policy number 2026.07.14.6. This policy establishes the strict mandate that all future community outreach funding must be deployed via legally binding agreements.

Mr. Anthony, at this time, requested a motion to Board Members to approve Cooperative Endeavor Agreement Policy 2026.07.14.6."

Motion made by Mrs. Williams, seconded by Dr. Levy to approve Cooperative Endeavor Agreement Policy 2026.07.14.6.

Vote:

Ayes: Mr. Dawson, Mrs. Williams, Dr. Levy, Ms. Michell

Nays: None

Item 8: Cooperative Endeavor Template 2026.07.14.7

"The eighth item is the official Cooperative Endeavor Template, document number 2026.07.14.7. This boilerplate includes the mandatory 'Commensurate Public Benefit Valuation' clause required by the *Coviello* Supreme Court test to verify equal value exchange for public dollars.

Mr. Anthony, at this time, requested a motion to Board Members to approve Cooperative Endeavor Template 2026.07.14.7."

Motion made by Dr. Levy, seconded by Mrs. Williams to approve Cooperative Endeavor Template 2026.07.14.7.

Vote:

Ayes: Mr. Dawson, Ms. Mitchell, Dr. Levy, Mrs. Williams

Nays: None



Item 9: Procurement Realignment Policy PUR-001

"The ninth item is Procurement Realignment Policy, tracking number PUR-001. This policy realigns our buying workflows, removes static internal caps, dynamically pegs all hospital procurement directly to Louisiana Public Bid Law under La. R.S. 38:2211, and mandates legal counsel sign-off for statutory compliance.

Mr. Anthony, at this time, requested a motion to Board Members to approve Procurement Realignment Policy PUR-001."

Motion made by Ms. Mitchell, seconded by Dr. Levy to approve Procurement Realignment Policy PUR-001.

Vote:

Ayes: Mr. Dawson, Ms. Mitchell, Dr. Levy, Mrs. Williams

Nays: None

Item 10: Financial Oversight Policy FIN-001

"The tenth item is Financial Oversight Policy, tracking number FIN-001. This policy mandates monthly balance sheet reconciliations, establishes our dual-sign-off Month-End Closing Checklist, and enforces a mandatory 45-day pre-deadline buffer for annual Legislative Auditor submissions.

Mr. Anthony, at this time, requested a motion to Board Members to approve Financial Oversight Policy FIN-001."

Motion made by Mrs. Williams, seconded by Ms. Mitchell to approve Financial Oversight Policy FIN-001.

Vote:

Ayes: Mr. Dawson, Mrs. Williams, Dr. Levy, Ms. Mitchell

Nays: None



Item 11: Compensation & Human Resources Policy 2026-HR-14.7

"The final item requiring individual approval is Compensation & Human Resources Policy number 2026-HR-14.7. This policy establishes a strict anti-gratuity structure banning retroactive incentives or discretionary payouts, institutes a prospective-only retention framework, and requires external CPA audits on final executive leave payouts.

Mr. Anthony, at this time, requested a motion to Board Members to approve Compensation & Human Resources Policy 2026-HR-14.7."

Motion made by Mrs. Williams, seconded by Dr. Levy to approve Compensation & Human Resources Policy 2026-HR-14.7.

Vote:

Ayes: Mr. Dawson, Ms. Mitchell, Mrs. Williams, Dr. Levy

Nays: None



Executive Session

No Executive Session was needed

VII. Adjournment

- A. There being no further business to discuss, a motion for adjournment was made by Mr. Dawson, seconded by Dr. Levy, and the motion passed at **5:42 PM.**

William “Bill” Dawson, Chairman.

Mr. Shelton Anthony, CEO

